

SAUGATUCK-DOUGLAS DISTRICT LIBRARY

BOARD MEETING

January 18, 2022

- I. Call the Meeting to Order
- II. Approval of the Agenda
- III. Approval of the Minutes
- IV. Public Comment
- V. Bills
- VI. Financial Reports
 - A. Balance Sheet
 - B. Profit & Loss
- VII. Librarian's Report
- VIII. Committee Reports - None
- IX. Old Business - None
- X. New Business
 - A. Audit
 - B. Update to Patron Behavior Policy – service animals in training
 - **From the Library of Michigan's Law Librarian:** *"Service Animals [2022 PA 75](#), MCL 750.502c - Amends existing law to require the accommodation of Service Animals in training. Service Animals in training must be under the control of the handler/trainer at all time (leashed, tethered or harnessed unless leash, harness, or tether would impair the Service Animal's safe and effective performance of work or tasks), and must be housebroken."*
 - **Proposed Revision to SDDL's Patron Behavior Policy:** *"Animals. Animals are not permitted in the Library other than service animals (as defined by law) for those individuals with disabilities, service animals in training, those used in law enforcement or for Library programming. Patrons are required to clean up after the animals brought into the building and are responsible for any damage caused by their animals. Animals are permitted on the patio as long as they do not disturb other patrons."*
 - C. Discussion: short-term investment of funds currently in Macatawa checking account
- XI. Guest: Friends of the Library representative
- XII. Next Meeting: February 15, 7:00 pm
- XIII. Adjournment

SAUGATUCK-DOUGLAS DISTRICT LIBRARY

BOARD MEETING

December 7, 2022

- I. Meeting called to order at 7pm by David Blatt. The following were in attendance: Library Director (ex officio) Ingrid Boyer, Gini Cooper representing Friends of the Library, Trustees M. Chancey, C. Mason, B. Lowe, D. Blatt, and D. Terrien
- II. The agenda was passed by unanimous consent (see Appendix)
- III. The Minutes from the October meeting was passed by unanimous consent
- IV. Public Comment: No public comment
- V. The Library bills were present and explained by Director Boyer. M. Chancey moved to pay the bills with B. Lowe seconded. The motion passed with 5 members voting yes and 0 members voting no.
- VI. Financial report (balance sheet and Profit & Loss statement) were presented by Director Boyer
- VII. Librarian's report was presented by Director Boyer (see appendix).
- VIII. Committee Reports
 - A. Personnel Committee – Paid Time Off for Salaried Employees (p. 15-16) After discussion of the revised policy D. Blatt moved for approval, seconded by C. Mason. The motion passed with 5 members voting yes, 0 members voting no.
- IX. Old Business - None
- X. New Business
 - A. Approved vendor list for online bill pay (p. 17) D. Blatt moved to approve vendor list. M. Chancey seconded. The motion carried with 5 members voting yes, and 0 members voting no.
 - B. Carl Hoerman paintings (separate attachment) Paintings were discussed with no action taken.
- XI. Guest: Friends of the Library representative G. Cooper: very successful auction raising \$5,303. FOL considering purchase of another sewing machine for ongoing program.
- XII. Next Meeting: January 18, 7:00 pm
- XIII. Meeting adjourned by unanimous consent at 7:40 pm .

Saugatuck-Douglas District Library
Expenses by Vendor Detail
December 6, 2022 through January 13, 2023

Type	Date	Memo	Account	Amount
All Surface Building Services LLC				
Check	12/22/2022	Dec. cleaning	930 · Building Maintenance	-995.00
Total All Surface Building Services LLC				-995.00
Amazon.com				
Bill	12/10/2022	Oct/Nov purchases	727 · Office Supplies	-172.55
Bill	12/10/2022	Oct/Nov purchases	728 · Collection Expenses	-22.00
Bill	12/10/2022	Oct/Nov purchases	730 · Youth Services Supplies	-111.30
Bill	12/10/2022	Oct/Nov purchases	959.210 · DVDs	-132.18
Total Amazon.com				-438.03
BCN				
Check	12/12/2022	January premium	701.300 · Health Insurance Compe...	-298.63
Total BCN				-298.63
Blue Star Storage				
Check	12/19/2022	January rental	930 · Building Maintenance	-60.00
Total Blue Star Storage				-60.00
Boyer, Ingrid				
Bill	12/06/2022	mileage to LLC mtgs	961 · Travel/Conference	-157.95
Bill	01/03/2023	reimbursement for battery purchase	727 · Office Supplies	-17.99
Total Boyer, Ingrid				-175.94
CENGAGE LEARNING/GALE				
Check	12/08/2022	Invoice # 79632952	959.110 · Print Books	-15.50
Check	01/13/2023	Invoice # 79734624	959.110 · Print Books	-25.29
Check	01/13/2023	Invoice # 79767087	959.110 · Print Books	-19.00
Total CENGAGE LEARNING/GALE				-59.79
Coloma News Agency				
Bill	12/06/2022	New York Times to 11/13/2023	959.120 · Periodicals	-1,339.00
Total Coloma News Agency				-1,339.00
Comcast				
Check	12/27/2022	12/10-1/9	850 · Phone & Internet	-158.38
Check	01/09/2023	Internet, 11/29-1/31 (two months)	850 · Phone & Internet	-495.69
Total Comcast				-654.07
Conde Nast Traveler				
Bill	12/20/2022	3 year subscription to Mar 2026	959.120 · Periodicals	-39.97
Total Conde Nast Traveler				-39.97
Consumers Energy				
Check	12/13/2022	Oct/Nov electric bill	920 · Utilities	-1,657.11
Check	01/13/2023	Nov/Dec electric bill	920 · Utilities	-2,230.49
Total Consumers Energy				-3,887.60
Delong & Brower, P.C.				
Bill	12/12/2022	annual audit for y/e 6/30/22	801 · Professional Services	-6,300.00
Total Delong & Brower, P.C.				-6,300.00

Type	Date	Memo	Account	Amount
Ecogardens				
Check	01/12/2023	spring clean-up and mulching	930 · Building Maintenance	-2,212.00
Total Ecogardens				-2,212.00
ELM USA, Inc.				
Check	12/22/2022	monthly disc cleaning	728 · Collection Expenses	-25.00
Total ELM USA, Inc.				-25.00
Heimler, Nick				
Check	12/13/2022	Invoice # 3755, basic maintenance fees	801 · Professional Services	-390.00
Check	12/13/2022	Invoice # 3755, basic maintenance fees	970 · Capital Expenditures	
Check	01/13/2023	Invoice # 48, managed internal broadband...	801 · Professional Services	-285.00
Total Heimler, Nick				-675.00
Ingram Library Services				
Check	12/16/2022	November invoices	959.110 · Print Books	-1,386.03
Check	12/16/2022	November invoices	959.220 · Audio Books	
Check	12/16/2022	November invoices	959.110 · Print Books	
Total Ingram Library Services				-1,386.03
Intuit				
Check	12/26/2022	printable tax forms	727 · Office Supplies	-100.78
Total Intuit				-100.78
Jo-Ann Fabrics				
Check	12/10/2022	Sewing machine and iron	880 · Programs	-379.98
Total Jo-Ann Fabrics				-379.98
Kanopy, Inc.				
Check	12/09/2022	Invoice #325054-PPU	959.320 · Digital Content Databases	-121.55
Total Kanopy, Inc.				-121.55
KLSWA				
Check	12/20/2022	Nov. water	920 · Utilities	-126.17
Total KLSWA				-126.17
Lakeland Library Cooperative				
Check	01/09/2023	Overdrive books and audiobooks, Jan-M...	959.310 · E-Books	-450.00
Check	01/09/2023	Overdrive magazines, Jan-Dec 2023	959.320 · Digital Content Databases	-642.86
Check	01/09/2023	Coop services, Jan-Mar 2023	803 · Coop Services (LLC)	-3,451.75
Total Lakeland Library Cooperative				-4,544.61
Maintenance Management, Inc.				
Check	12/16/2022	Mowing and fall cleanup, invoice #2908	930 · Building Maintenance	-1,420.00
Check	01/13/2023	Nov & Dec snow removal, invoice #2920	930 · Building Maintenance	-390.00
Total Maintenance Management, Inc.				-1,810.00
Menards				
Check	12/17/2022	storage containers & ice melt	727 · Office Supplies	-111.83
Check	12/17/2022	storage containers & ice melt	729 · Custodial Supplies	-9.99
Total Menards				-121.82

Type	Date	Memo	Account	Amount
Michigan Gas Utilities				
Check	12/22/2022	acct. #0504864801-00002	920 · Utilities	-30.84
Total Michigan Gas Utilities				-30.84
Midwest Tape-HOOPLA				
Check	12/09/2022	Invoice #503038306	959.320 · Digital Content Databases	-1,240.69
Check	01/10/2023	Invoice #503174608	959.320 · Digital Content Databases	-1,247.58
Total Midwest Tape-HOOPLA				-2,488.27
New Dawn Linen Service				
Check	12/13/2022	November mat service	930 · Building Maintenance	-43.70
Check	01/13/2023	December mat service	930 · Building Maintenance	-45.92
Total New Dawn Linen Service				-89.62
Nicolson Associates				
Bill	01/03/2023	final payment for donor wall & plaques	975 · Furnishings	-7,670.00
Total Nicolson Associates				-7,670.00
Office Max/Depot				
Check	12/21/2022	paper	727 · Office Supplies	-128.97
Total Office Max/Depot				-128.97
OverDrive				
Check	12/06/2022	Invoice #01720CO22374188	959.310 · E-Books	-130.00
Check	12/06/2022	Invoice #01720CP22432041	959.310 · E-Books	-190.79
Check	12/06/2022	Invoice #01720CO22437216	959.310 · E-Books	-247.97
Check	01/06/2023	Invoice #01720CP22460701	959.320 · Digital Content Databases	-232.17
Total OverDrive				-800.93
R. W. LaPine, Inc.				
Check	12/27/2022	Quarterly preventive maintenance, invoic...	930 · Building Maintenance	-946.00
Total R. W. LaPine, Inc.				-946.00
RICOH USA, INC (TX)				
Check	01/01/2023	copier lease	941 · Copy Machine	-146.30
Total RICOH USA, INC (TX)				-146.30
Rolling Stone				
Bill	12/20/2022	1 yr subscription to Jan 2024	959.120 · Periodicals	-99.95
Total Rolling Stone				-99.95
Scholastic Library Publishing				
Check	12/13/2022	Invoice #44886368	959.110 · Print Books	-17.49
Total Scholastic Library Publishing				-17.49
T Mobile				
Check	12/07/2022	hotspots	959.320 · Digital Content Databases	-144.37
Check	01/03/2023	hotspots	959.320 · Digital Content Databases	-135.35
Total T Mobile				-279.72

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Wright, Jane A.				
Bill	12/06/2022	Nov accounting service	801 · Professional Services	-360.00
Bill	01/02/2023	Dec accounting service	801 · Professional Services	-540.00
Total Wright, Jane A.				-900.00
TOTAL				-39,349.06

01/13/23

Balance Sheet

Cash Basis

As of January 13, 2023

	<u>Jan 13, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · Checking Regular 2041	702,546.70
003 · Square Macatawa 9464	3,467.95
010 · PettyCash	150.00
011 · Huntington Reserve Account 0832	10,124.54
012 · Huntington Construct Chkg 8303	101,395.38
015 · Huntington Brokerage Acct 2135	179,139.90
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Total Checking/Savings	996,824.47
Other Current Assets	
025 · Cumulative Unrealized Gn/Ls	42.66
130 · Prepaid Expense	1,131.34
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Total Other Current Assets	1,174.00
	<hr/>
Total Current Assets	997,998.47
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TOTAL ASSETS	<u>997,998.47</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
209 · Health Ins Payable	64.80
210 · Payroll Liabilities	6,049.39
220 · Accrued Payroll	6,685.54
223 · Due to F.O.L.	1,761.84
	<hr/>
Total Other Current Liabilities	14,561.57
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Total Current Liabilities	14,561.57
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Total Liabilities	14,561.57
Equity	
390 · Fund Balance	714,287.39
392 · Restricted F.B. for New Bldg	381,132.56
394 · Restricted F.B. for Debt Serv	198,255.41
Net Income	-310,238.46
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Total Equity	983,436.90
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TOTAL LIABILITIES & EQUITY	<u>997,998.47</u>

Saugatuck-Douglas District Library
Profit & Loss Budget vs. Actual
 July 2022 through June 2023

	<u>Jul '22 - Ju...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Income				
400 · Millage				
400.100 · COVODouglas	36,747.03	86,500.00	-49,752.97	42.5%
400.200 · City	31,959.84	83,500.00	-51,540.16	38.3%
400.300 · Twp	14,448.36	169,500.00	-155,051.64	8.5%
Total 400 · Millage	83,155.23	339,500.00	-256,344.77	24.5%
405 · Bond Levy				
405.100 · COVODouglas	26,795.08	61,500.00	-34,704.92	43.6%
405.200 · City	22,622.77	59,500.00	-36,877.23	38.0%
405.300 · Twp	10,296.27	121,000.00	-110,703.73	8.5%
Total 405 · Bond Levy	59,714.12	242,000.00	-182,285.88	24.7%
520 · USF	1,007.10	2,400.00	-1,392.90	42.0%
539 · State Aid	0.00	5,000.00	-5,000.00	0.0%
608 · Fines & Fees	4,719.41	5,600.00	-880.59	84.3%
655 · Penal Fines				
655.100 · Penal Fines Allegan County	8,851.59	14,000.00	-5,148.41	63.2%
655.200 · Herrick-LaketownFunds	2,935.65	7,500.00	-4,564.35	39.1%
Total 655 · Penal Fines	11,787.24	21,500.00	-9,712.76	54.8%
664 · Interest	2,004.34	350.00	1,654.34	572.7%
671 · Other Revenue	2,344.16	4,000.00	-1,655.84	58.6%
674.100 · General Donations	3,040.87	1,000.00	2,040.87	304.1%
675 · FOL	6,113.39	8,000.00	-1,886.61	76.4%
698 · Transfer from Restricted Fund	0.00	385,000.00	-385,000.00	0.0%
Total Income	173,952.36	1,014,350.00	-840,397.64	17.1%
Gross Profit	173,952.36	1,014,350.00	-840,397.64	17.1%
Expense				
701 · Payroll Expenses	105,743.82	195,000.00	-89,256.18	54.2%
727 · Office Supplies	1,585.26	2,500.00	-914.74	63.4%
728 · Collection Expenses	777.35	3,000.00	-2,222.65	25.9%
729 · Custodial Supplies	733.11	2,000.00	-1,266.89	36.7%
730 · Youth Services Supplies	1,017.88	3,000.00	-1,982.12	33.9%
731 · Postage	91.97	400.00	-308.03	23.0%
801 · Professional Services	12,782.50	20,000.00	-7,217.50	63.9%
803 · Coop Services (LLC)	10,406.04	15,000.00	-4,593.96	69.4%
850 · Phone & Internet	2,160.29	3,500.00	-1,339.71	61.7%
880 · Programs	5,549.15	8,000.00	-2,450.85	69.4%
900 · Publicity & Printing	382.88	5,000.00	-4,617.12	7.7%
920 · Utilities	12,176.30	28,000.00	-15,823.70	43.5%
930 · Building Maintenance	27,082.41	24,000.00	3,082.41	112.8%
941 · Copy Machine	1,758.37	4,000.00	-2,241.63	44.0%
956 · Lost materials	17.00	500.00	-483.00	3.4%
957 · Technology	2,585.11	4,000.00	-1,414.89	64.6%

	<u>Jul '22 - Ju...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
959 · Materials				
959.100 · Print Materials				
959.110 · Print Books	9,328.17	18,000.00	-8,671.83	51.8%
959.120 · Periodicals	2,650.22	5,600.00	-2,949.78	47.3%
Total 959.100 · Print Materials	11,936.06	23,600.00	-11,663.94	50.6%
959.200 · Other				
959.210 · DVDs	1,020.77	3,500.00	-2,479.23	29.2%
959.220 · Audio Books	607.16	1,750.00	-1,142.84	34.7%
Total 959.200 · Other	1,627.93	5,250.00	-3,622.07	31.0%
959.300 · Electronic				
959.310 · E-Books	2,274.72	3,800.00	-1,525.28	59.9%
959.320 · Digital Content Databases	12,191.46	24,000.00	-11,808.54	50.8%
Total 959.300 · Electronic	14,466.18	27,800.00	-13,333.82	52.0%
Total 959 · Materials	28,030.17	56,650.00	-28,619.83	49.5%
961 · Travel/Conference	372.68	3,000.00	-2,627.32	12.4%
962 · Dues	278.00	800.00	-522.00	34.8%
964 · Tax Charge Backs	59.81	500.00	-440.19	12.0%
965 · Insurance	7,108.00	7,500.00	-392.00	94.8%
970 · Capital Expenditures	0.00	1,000.00	-1,000.00	0.0%
971 · New Library Building	101,165.33	385,000.00	-283,834.67	26.3%
991 · Debt Service - Principal	110,000.00	110,000.00	0.00	100.0%
992 · Debt Service - Interest	64,109.38	126,568.00	-62,458.62	50.7%
Total Expense	495,972.81	1,008,918.00	-512,945.19	49.2%
Net Income	-322,020.45	5,432.00	-327,452.45	-5,928.2%

LIBRARIAN'S REPORT

Submitted by Ingrid Steen Boyer

January 18, 2023

PROGRAMS

- Our second monthly film viewing was well received with 14 in attendance.
- Members of the Saugatuck-Douglas Art Club approached us about hosting a weekly painting group. They have been meeting for the last several weeks and everything seems to be working well. We typically have somewhere between 5 and 8 participants.
- The Winter Holiday Village Show has been compiled and is currently viewable online and in the lobby of the Library.
- We have started a Wednesday afternoon knitting/handicrafts group. This last session we had 8 participants.
- Our winter/spring storytime session began on January 10. We have added a Friday session to accommodate families whose kids attend preschool Monday-Thursday.
- Afterschool programs will begin in February. We have not finalized plans, but we will definitely be repeating our Sew Fun classes and will also be adding an art program for younger kids.

FINANCE & CONTRIBUTIONS

- Due to Comcast's billing policy for government entities, we will be seeing an increase in our monthly phone and internet bills. We participate in the federal government's e-rate program which allows us to apply for reimbursement for internet and related infrastructure costs—up to 60%. Apparent, as a participant of this program, we are not eligible for the discounts Comcast offers to its regular business customers. With our previous contract, we were receiving bundled discounts. This was a mistake on Comcast's part. We are now forced to have two accounts, one for phone and one for internet. With our new e-rate compliant contract, we have faster internet, but we also pay a higher price. Because we no longer bundle our phone service, our phone bill has gone up even more. To save some money, I am working on dropping one of our lines and have it run parallel to our fax line. This will save us about \$50 a month.
- Ecogardens, our landscaping company, had some issues with their accounting system that delayed their issuing of invoices. For this reason, you will see a very high landscaping bill this month. It includes work done last fiscal year.
- Library millages are levied on the December tax bill. We have started to receive and process those payments. Wayne Nestander, a long-time regular patron passed away last month. His family has designated the Library for memorial donations.
- Our current bookkeeper, Jane Wright, is retiring in the fall. She is in the process of training me on some of her regular tasks so that I can take over when she leaves. We will need to discuss any changes with our account to make sure we still have adequate internal controls in place. We may need to hire someone new, but I anticipate their list of task might be less than what Jane currently does. Jane also works for the Fennville Library. They have a potential replacement bookkeeper. If that person works out for them, that is where I will probably start my search.

BUILDINGS & GROUNDS:

- The last of the donor plaques will be delivered and installed around the end of the month.
- Mark, Marlee & I have been reviewing the draft of the Children's Room mural. We have shared our initial thoughts with the artist and are awaiting a second draft. Because the first draft needed a little more tweaking than initially expected, completion of this project has been pushed back from the end of January. No new date has been set.

PUBLICITY

- Nothing to report.

COLLECTIONS:

- We discontinued our subscription to ComicsPlus on December 31. This collection of eComics never took off among our patrons and usage did not justify the continued cost of the subscription.
- As of this month, we have begun our subscription to Transparent Languages. Implementation and marketing will begin in the upcoming weeks.

HUMAN RESOURCES

- Leslie Cyranowski worked her last day on January 8. We are in the process of interviewing replacement candidates. We expect to have a decision made right around January 20.
- New Minimum Wage and Paid Sick Leave legislation is still in limbo. If none of the appeals are successful, the new laws will go into effect on February 19. With our current pay scale, there is just one employee (our high school page) that will have their pay increased as a result of the new laws. We may, however, have to adjust our current rollover policies for part-time employees. In addition to our current rollover policy, we may have to add an accrual process for unpaid leave. Any changes will be effective on February 19 and we will be able to adjust our payroll setting for the next pay period. Any changes that will be made will be minor and will have very little budgetary impact. I will report further at the February meeting.

TECHNOLOGY

- Patron Point. Lakeland Library Cooperative has just instituted a new service for online library card registration. This is a great option for people who want to use our digital resources exclusively. The system can verify whether or not a person is eligible to receive a Saugatuck-Douglas District Library card based on name, address and driver's license number. Staff were trained on this new software on Monday, January 16. The service will go live as soon as we are able to add the code to our website.

MEETINGS & PARTNERSHIPS

- December 9, 2022: Library of Michigan's Virtual Directors Meeting. Most of the meeting was spent discussing the potential changes to minimum wage and sick leave laws that will go into effect on February 19. There was also discussion surrounding the results of the November election and the fact that now both houses of the Michigan legislature are now

controlled by Democrats. The feeling is that this shift in power will be good for public libraries. There is also the general feeling that the legislature has bigger fish to fry. One possible area that would be appealing to libraries is their ability to restrict guns. Right now, under open carry laws in the state, we cannot prevent anyone from bringing a gun into the library.

- December 13: Women's History meeting at the History Center. I was able to meet with other participants who are working to put together a Women's History exhibit for this summer. I have spent some time digging through library archives to potentially contribute information on the role of women in the development of the Saugatuck-Douglas District Library. I have requested access to the archives of the Women's Club as they were the first directors of the library.
- December 15: Lakeland Library Cooperative's Continuing Education Committee subcommittee on Gender Diversity training. We will be hosting Danny Alvarez, a lecturer from U of M's School of Social Work on January 24. They will be presenting an online workshop entitled Understanding Gender Diversity. I am hoping that most of our staff will be able to attend.
- December 22: Meeting with Whitney Valentine from the Saugatuck Center for the Arts to discuss possible collaborations for the summer of 2023. One program that I am particularly excited about is a weeklong theater camp for kids that would be held at the Library and co-sponsored by Community Recreation. We are still in the very early stages of planning.
- January 12: Lakeland Library Board & Advisory Committee meetings. The coop has finished its Strategic Planning process. They will be presenting the results next month. They also have a new logo. The board president reported on a potential political issue that may affect public libraries. A new anti-trans picture book was recently written by celebrity author Kirk Cameron. His publisher has been requesting that libraries host a storytime to feature his book. There are obvious political repercussions that may come out of such events. If the storytimes happen, supporters of LGBTQIA persons will be angry. If the storytimes are not permitted, there will be a backlash and claims of 1st amendment violations. A new twist on the current book-banning/intellectual freedom disagreements. 1, I attended a webinar on reaching out to LGBTQIA+ youth with a special focus on summer reading activities.

Statistical Summary : NOVEMBER 2022				
	Oct-22	Nov-22	Nov-21	
Circulation				
Print	5681	5579	5149	8%
Hoopla	633	670	630	6%
Overdrive	863	878	710	24%
Kanopy	70	57	90	-37%
SUBTOTAL	7247	7184	6579	9%
Interlibrary Loan				
Interlibrary Loan (Outgoing)	335	313	287	9%
Interlibrary Loan (Incoming)	353	401	328	22%
Programming				
Number of Programs	23	28	8	250%
Attendance (Kids)	145	169	74	128%
Attendance (Adults)	57	115	26	342%
Technology				
Website Visits	2713	2878	3214	-10%
Wifi Usage	1777	1593	1437	11%
Gate Count	3517	3509	NA	NA
New Patrons	25	23	31	-26%

Statistical Summary : DECEMBER 2022				
	Nov-22	Dec-22	Dec-21	
Circulation				
Print	5579	5654	4736	19%
Hoopla	670	652	575	13%
Overdrive	878	900	788	14%
Kanopy	57	100	75	33%
SUBTOTAL	7184	7306	6174	18%
Interlibrary Loan				
Loaned/Sent (Outgoing)	313	283	326	-13%
Borrowed/Received (Incoming)	401	414	316	31%
Programming				
Number of Programs	28	24	6	300%
Attendance (Kids)	169	149	50	198%
Attendance (Adults)	115	73	38	92%
Technology				
Website Visits	2878	2588	2718	-5%
Wifi Usage	1593	1394	1268	10%
Gate Count	3509	NA	2324	NA
New Patrons	23	16	36	-56%