

SAUGATUCK-DOUGLAS DISTRICT LIBRARY

BOARD MEETING

September 20, 2023

- I. Call the Meeting to Order
- II. Approval of the Agenda
- III. Approval of the Minutes
- IV. Public Comment
- V. Bills
- VI. Financial Reports
 - A. Balance Sheet
 - B. Profit & Loss
- VII. Librarian's Report
- VIII. Old Business
 - A. New Trustees
 - City of Saugatuck
 - City of the Village of Douglas
 - Saugatuck Township
 - B. Strategic Planning Update
- IX. New Business - None
- X. Guest: Friends of the Library representative
- XI. Next Meeting: October 18, 2023 at 7:00 pm
- XII. Adjournment

SAUGATUCK-DOUGLAS DISTRICT LIBRARY
BOARD MEETING
August 2, 2023

- I. Meeting Called to order at 7:00 by Chairman David Blatt.. The following were present: Library Director (ex officio) Ingrid Boyer, Keith Charak representing the Friends of the Library, Trustees: David Blatt, Larry Blose, Mark Chancey, Bonnie Lowe, and Demetrhea Terrien.
- II. The Agenda (See Appendix) was passed by unanimous consent.
- III. The Minutes from the June 2023 meeting (See Appendix) were passed by unanimous consent.
- IV No public comment.
- V. Library bills were presented and explained by Director Boyer (see Appendix). After a brief discussion, David Blatt presented a motion to pay the bills, the motion was seconded by Larry Blose. The motion was passed with 5 members voting yes and 0 members voting no.
- VI. Financial Report (balance sheet and Profit and Loss Statement) were presented by director Boyer (see Appendix).
- VII. The Librarian's Report was presented by Director Boyer (See Appendix). One half of the focus groups for the strategic plan have been conducted. The time for completing a draft plan is approximately one month behind the original schedule.
- VIII. Old Business - None
- IX. New Business

A. Financial Advisor Selection Process

There was a general discussion regarding the need for a financial advisor to prepare a plan for the use of and investment of funds not currently needed for operations. Director Boyer proposed a three step process for selecting a financial advisor. Larry Blose made a motion that the process be adopted. The motion was seconded by David Blatt and the motion was passed with 5 yes votes and 0 no votes. The process adopted is as follows:

1. Director Boyer will determine a short list of potential bidders from the following sources:
 - a. Recommendations from other library directors and local government entities,
 - b. The State of Michigan's Department of Technology, Management & Budget' list of prequalified contracts,
 - c. Other recommendations.

2. The Finance Committee and Director Boyer will create a basic request for proposals. Vendors will submit a detailed scope of work and pricing. All proposals should address the following elements:
 - a. Assist in the creation of a long-term investment strategy in compliance with Michigan laws governing the use of public funds
 - b. Advise on debt repayment (refinance options? early repayment?)
 - c. Advise on 5-10 year budget planning, including recommendations for millage rates and restricted funds for capital improvements.
3. The board will review and discuss all submitted proposals and made a final selection.

B. Appointment/Reappointment of Library Trustees:

Three trustees (Mason, Lowe, and Chancey) terms expire in October 2023. Trustee Chancey has indicated that he is willing to serve for another 4 year term. Trustees Mason, and Lowe have indicated that they would like to be replaced on the board. Director Boyd will attempt to find replacements to nominate to Saugatuck to replace trustee Lowe and to Douglas to replace trustee Mason.

X. Guest: Friends of the Library representative

Keith Charak representing the Friends of the Library made the following comments:

- The annual fundraising dinner will be September 19th at the Farmhouse Deli. The cost for a ticket will be \$75 of which \$30 will be a donation to the Friends of the Library.
- There will be a silent auction again this year in November.
- This Saturday is book donation day at the Library. The FOL bookstore raised approximately \$3,500 last year.

XI. Next Meeting: September 20, 2023 at 7:00 pm

XII. Adjournment by Unanimous consent at 7:45 PM.

Saugatuck-Douglas District Library
Expenses by Vendor Detail
August 1 through September 18, 2023

Type	Date	Memo	Account	Amount
All Surface Building Services LLC				
Check	09/01/2023	August cleaning	930 · Building Maintenance	-995.00
Total All Surface Building Services LLC				-995.00
Amazon.com				
Check	08/08/2023	July invoices	727 · Office Supplies	-267.20
Check	08/08/2023	July invoices	730 · Youth Services Supplies	-221.72
Check	08/08/2023	July invoices	959.210 · DVDs	-289.24
Check	08/08/2023	July invoices	728 · Collection Expenses	0.00
Check	08/08/2023	July invoices	930 · Building Maintenance	0.00
Check	08/08/2023	July invoices	729 · Custodial Supplies	-440.52
Check	08/08/2023	July invoices	959.110 · Print Books	-55.90
Check	09/15/2023	August invoices	959.100 · Print Materials	-88.23
Check	09/15/2023	August invoices	729 · Custodial Supplies	-160.54
Check	09/15/2023	August invoices	959.210 · DVDs	-94.28
Check	09/15/2023	August invoices	730 · Youth Services Supplies	-29.97
Check	09/15/2023	August invoices	957 · Technology	-169.99
Check	09/18/2023	Gift cards, YA prizes	880 · Programs	-100.00
Total Amazon.com				-1,917.59
Back Alley				
Check	08/01/2023	Pizza for Library Lock In	880 · Programs	-74.26
Total Back Alley				-74.26
Barnes & Noble Booksellers				
Check	09/17/2023	1 ebook	959.310 · E-Books	-14.99
Total Barnes & Noble Booksellers				-14.99
Blue Star Storage				
Check	08/15/2023	September rental	930 · Building Maintenance	-60.00
Total Blue Star Storage				-60.00
Boyer, Ingrid				
Check	08/22/2023	Reimbursement for theater camp snacks ...	880 · Programs	-84.20
Check	08/22/2023	Reimbursement for theater camp snacks ...	961 · Travel/Conference	-121.75
Check	09/18/2023	Reimbursement for theater camp snacks ...	729 · Custodial Supplies	-41.97
Check	09/18/2023	Reimbursement for theater camp snacks ...	961 · Travel/Conference	-91.96
Total Boyer, Ingrid				-339.88
Citizens Insurance/Hanover Ins.				
Check	09/18/2023	WHI 7596621 19	965 · Insurance	-549.00
Total Citizens Insurance/Hanover Ins.				-549.00
Comcast				
Check	08/23/2023	Internet, 8/1/23-8/31/23	850 · Phone & Internet	-219.90
Check	08/27/2023	Phone, 8/10/23-9/9/23	850 · Phone & Internet	-186.23
Check	09/18/2023	Phone, 8/10/23-9/9/23	850 · Phone & Internet	-186.23
Total Comcast				-592.36
Commercial Record				
Check	08/15/2023	strategic planning ad	900 · Publicity & Printing	-147.00
Total Commercial Record				-147.00

Type	Date	Memo	Account	Amount
Consumers Energy				
Check	08/13/2023	June/July electric	920 · Utilities	-1,168.80
Check	09/13/2023	July/Aug electric	920 · Utilities	-1,083.41
Total Consumers Energy				-2,252.21
Dairy Dayz				
Check	09/07/2023	prize coupons	880 · Programs	-49.00
Total Dairy Dayz				-49.00
EPS				
Check	09/01/2023	Quarterly invoice card access system	930 · Building Maintenance	-309.00
Check	09/01/2023	Quarterly invoice intrusion detection	930 · Building Maintenance	-185.40
Check	09/01/2023	Quarterly invoice fire alarm	930 · Building Maintenance	-330.63
Check	09/01/2023	Quarterly invoice video surveillance	930 · Building Maintenance	-150.00
Total EPS				-975.03
Fish Window Cleaning				
Check	08/22/2023	Interior and exterior window cleaning, in...	930 · Building Maintenance	-200.00
Total Fish Window Cleaning				-200.00
Gatehouse Media				
Check	08/03/2023	monthly Holland Sentinel subscription	959.120 · Periodicals	-39.00
Check	08/30/2023	monthly Holland Sentinel subscription	959.120 · Periodicals	-39.00
Total Gatehouse Media				-78.00
Hill-VanHorn, Erin				
Bill	08/02/2023	Science program supplies reimbursement	880 · Programs	-30.31
Check	09/18/2023	mileage and kids snacks	730 · Youth Services Supplies	-7.22
Check	09/18/2023	mileage and kids snacks	961 · Travel/Conference	-42.58
Total Hill-VanHorn, Erin				-80.11
Ingram Library Services				
Check	08/15/2023	July invoices	959.110 · Print Books	-1,745.80
Check	08/15/2023	July invoices	959.220 · Audio Books	
Total Ingram Library Services				-1,745.80
Kanopy, Inc.				
Check	08/09/2023	Invoice # 358333, video downloads	959.320 · Digital Content Databases	-194.65
Total Kanopy, Inc.				-194.65
KLSWA				
Check	08/28/2023	Jul/Aug water	920 · Utilities	-387.44
Total KLSWA				-387.44
Lakeland Library Cooperative				
Check	08/09/2023	Barcodes	728 · Collection Expenses	-23.42
Total Lakeland Library Cooperative				-23.42
Michigan Gas Utilities				
Check	08/23/2023	acct. #0504864801-00002	920 · Utilities	-13.74
Total Michigan Gas Utilities				-13.74

Type	Date	Memo	Account	Amount
Michigan Library Association				
Check	09/08/2023	MLA Annual conference	961 · Travel/Conference	-295.00
Total Michigan Library Association				-295.00
MicroMarketing				
Check	08/09/2023	audiobooks, invoice 928331	959.220 · Audio Books	-34.40
Check	08/15/2023	audiobooks, invoice #929132	959.220 · Audio Books	-34.39
Total MicroMarketing				-68.79
Midwest Tape-HOOPLA				
Check	08/09/2023	Invoice #504147753	959.320 · Digital Content Databases	-1,379.15
Check	09/14/2023	Invoice #504293388	959.320 · Digital Content Databases	-1,409.36
Total Midwest Tape-HOOPLA				-2,788.51
Moeller, Sally				
Check	09/06/2023	August bookkeeping	801 · Professional Services	-285.00
Total Moeller, Sally				-285.00
New Dawn Linen Service				
Check	08/15/2023	June & July mat service	930 · Building Maintenance	-91.84
Total New Dawn Linen Service				-91.84
Office Max/Depot				
Check	09/12/2023	paper	727 · Office Supplies	-79.98
Total Office Max/Depot				-79.98
OverDrive				
Check	08/02/2023	Invoice #01720CP23274733	959.320 · Digital Content Databases	-80.36
Check	08/08/2023	Invoice #01720CO23277289	959.310 · E-Books	-55.86
Check	09/05/2023	Invoice #01720CP23305120	959.320 · Digital Content Databases	-76.93
Total OverDrive				-213.15
Pawlak-Field, Melissa				
Bill	08/02/2023	summer craft program supplies	730 · Youth Services Supplies	-21.15
Total Pawlak-Field, Melissa				-21.15
Priority Health				
Check	08/01/2023	August premium	701.300 · Health Insurance Compe...	-278.87
Check	09/05/2023	August premium	701.300 · Health Insurance Compe...	-278.87
Total Priority Health				-557.74
R. W. LaPine, Inc.				
Check	09/01/2023	Quarterly preventive maintenance, repair...	930 · Building Maintenance	-1,156.00
Total R. W. LaPine, Inc.				-1,156.00
Republic Services				
Check	08/03/2023	quarterly trash	920 · Utilities	-54.54
Total Republic Services				-54.54
RICOH USA, INC (IL)				
Check	08/15/2023	Invoice #5067803896	941 · Copy Machine	-461.19
Total RICOH USA, INC (IL)				-461.19

Type	Date	Memo	Account	Amount
RICOH USA, INC (TX)				
Check	08/01/2023	copier lease	941 · Copy Machine	-146.30
Check	09/01/2023	copier lease	941 · Copy Machine	-146.30
Total RICOH USA, INC (TX)				-292.60
Sailing Magazine				
Check	08/26/2023	12 months, 10 issues	959.120 · Periodicals	-28.00
Total Sailing Magazine				-28.00
Scholastic Library Publishing				
Check	08/14/2023	Invoice #s 50702590, 50704760	959.110 · Print Books	-62.36
Total Scholastic Library Publishing				-62.36
T Mobile				
Check	08/03/2023	hotspots	959.320 · Digital Content Databases	-149.30
Total T Mobile				-149.30
WoodenBoat Magazine				
Check	08/22/2023	12 issues	959.120 · Periodicals	-73.95
Total WoodenBoat Magazine				-73.95
TOTAL				-17,368.58

Saugatuck-Douglas District Library
Balance Sheet
As of September 18, 2023

	<u>Sep 18, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · Checking Regular 2041	140,008.65
003 · Square Macatawa 9464	1,604.17
010 · PettyCash	150.00
011 · Huntington Reserve Account 0832	10,149.90
012 · Huntington Construct Chkg 8303	78,085.15
017 · Michigan CLASS	
017.01 · Michigan CLASS - General Fund	552,749.64
017.02 · Michigan CLASS - Construction	101,290.73
Total 017 · Michigan CLASS	<u>654,040.37</u>
Total Checking/Savings	<u>884,038.24</u>
Other Current Assets	
022 · Accts Receivable	11,102.76
Total Other Current Assets	<u>11,102.76</u>
Total Current Assets	<u>895,141.00</u>
TOTAL ASSETS	<u>895,141.00</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
209 · Health Ins Payable	59.87
210 · Payroll Liabilities	3,131.36
220 · Accrued Payroll	779.40
223 · Due to F.O.L.	584.91
Total Other Current Liabilities	<u>4,555.54</u>
Total Current Liabilities	<u>4,555.54</u>
Total Liabilities	4,555.54
Equity	
390 · Fund Balance	553,479.44
392 · Restricted F.B. for New Bldg	381,132.56
394 · Restricted F.B. for Debt Serv	198,255.41
Net Income	-242,281.95
Total Equity	<u>890,585.46</u>
TOTAL LIABILITIES & EQUITY	<u>895,141.00</u>

Saugatuck-Douglas District Library
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Ju...	Budget	\$ Over Bud...	% of Budget
Income				
400 · Millage	0.00	387,950.00	-387,950.00	0.0%
405 · Bond Levy	0.00	251,918.22	-251,918.22	0.0%
520 · USF	131.94	2,800.00	-2,668.06	4.7%
539 · State Aid	2,903.22	5,600.00	-2,696.78	51.8%
608 · Fines & Fees	2,041.11	6,500.00	-4,458.89	31.4%
655 · Penal Fines				
655.100 · Penal Fines Allegan County	6,379.01	18,000.00	-11,620.99	35.4%
655.200 · Herrick-LaketownFunds	5,889.79	9,000.00	-3,110.21	65.4%
Total 655 · Penal Fines	12,268.80	27,000.00	-14,731.20	45.4%
664 · Interest	595.90	1,000.00	-404.10	59.6%
665 · Investment Earnings	5,926.61	5,000.00	926.61	118.5%
671 · Other Revenue	2,206.00	4,000.00	-1,794.00	55.2%
674.100 · General Donations	1,292.27	1,000.00	292.27	129.2%
675 · FOL	2,345.00	9,000.00	-6,655.00	26.1%
698 · Transfer from Restricted Fund	0.00	25,000.00	-25,000.00	0.0%
Total Income	29,710.85	726,768.22	-697,057.37	4.1%
Gross Profit	29,710.85	726,768.22	-697,057.37	4.1%
Expense				
701 · Payroll Expenses	50,809.18	221,000.00	-170,190.82	23.0%
727 · Office Supplies	495.98	2,700.00	-2,204.02	18.4%
728 · Collection Expenses	71.41	2,500.00	-2,428.59	2.9%
729 · Custodial Supplies	683.45	1,800.00	-1,116.55	38.0%
730 · Youth Services Supplies	2,092.38	3,000.00	-907.62	69.7%
731 · Postage	132.00	250.00	-118.00	52.8%
801 · Professional Services	1,170.00	26,000.00	-24,830.00	4.5%
803 · Coop Services (LLC)	3,451.75	15,000.00	-11,548.25	23.0%
850 · Phone & Internet	996.34	5,000.00	-4,003.66	19.9%
880 · Programs	1,738.46	8,000.00	-6,261.54	21.7%
900 · Publicity & Printing	553.00	1,500.00	-947.00	36.9%
920 · Utilities	4,110.90	27,000.00	-22,889.10	15.2%
930 · Building Maintenance	6,189.26	43,000.00	-36,810.74	14.4%
941 · Copy Machine	1,046.39	4,000.00	-2,953.61	26.2%
956 · Lost materials	16.00	200.00	-184.00	8.0%
957 · Technology	927.89	8,000.00	-7,072.11	11.6%
959 · Materials				
959.100 · Print Materials				
959.110 · Print Books	3,619.31	24,000.00	-20,380.69	15.1%
959.120 · Periodicals	230.94	5,000.00	-4,769.06	4.6%
Total 959.100 · Print Materials	3,938.48	29,000.00	-25,061.52	13.6%
959.200 · Other				
959.210 · DVDs	497.99	3,000.00	-2,502.01	16.6%
959.220 · Audio Books	155.68	1,000.00	-844.32	15.6%
Total 959.200 · Other	653.67	4,000.00	-3,346.33	16.3%

	<u>Jul '23 - Ju...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
959.300 · Electronic				
959.310 · E-Books	520.85	4,000.00	-3,479.15	13.0%
959.320 · Digital Content Databases	5,316.75	28,500.00	-23,183.25	18.7%
Total 959.300 · Electronic	5,837.60	32,500.00	-26,662.40	18.0%
Total 959 · Materials	10,429.75	65,500.00	-55,070.25	15.9%
961 · Travel/Conference	551.29	1,500.00	-948.71	36.8%
962 · Dues	897.00	700.00	197.00	128.1%
964 · Tax Charge Backs	0.00	500.00	-500.00	0.0%
965 · Insurance	4,099.50	7,700.00	-3,600.50	53.2%
970 · Capital Expenditures	0.00	5,000.00	-5,000.00	0.0%
971 · New Library Building	0.00	25,000.00	-25,000.00	0.0%
991 · Debt Service - Principal	120,000.00	120,000.00	0.00	100.0%
992 · Debt Service - Interest	62,459.38	123,118.00	-60,658.62	50.7%
Total Expense	272,921.31	717,968.00	-445,046.69	38.0%
Net Income	-243,210.46	8,800.22	-252,010.68	-2,763.7%

LIBRARIAN'S REPORT

Submitted by Ingrid Steen Boyer

September 20, 2023

PROGRAMS

- After a few quiet weeks, we are returning to children's programming. Our first storytime of the season was on Tuesday, September 19. We have resumed visits to the daycare center and the Douglas Elementary School's Transitional Kindergarten class is coming for weekly field trips on Friday mornings. Afterschool programs begin on September 28. We will be offering sewing classes on Thursdays and what we are calling "Maker Lab" on Wednesdays. Maker Lab is an open-ended program where we provide a wide selection of materials and kids just make whatever they want. We expect some kids to create art and others will build structures.
- The annual virtual village show is in the works. We have had lots of submissions—photos of produce, baked goods, flowers and art projects. This "show" will be ready in early October. There will be preview reception for those who have made submissions and then the images show will be broadcast on the lobby monitor and on our website.

FINANCE & CONTRIBUTIONS

- The Friends of the Library (FOL) have agreed to fund our circulating hotspots for another year. We currently circulate 5 hotspots at a cost of \$1800 per year.
- The FOL are also providing \$400 to purchase books on Anishinaabe culture written by indigenous authors. The books will include titles for both children and adults. We will be making these books available at an SCA program on October 27. The event, called *A Bright Night* is a family friendly event promoting their current exhibit. The featured artist, Michael Belmore, is a Canadian artist whose work speaks about the environment, about land, about water and what it is to be Anishinaabe.
- We received an anonymous donation of a sewing machine and case. The gift was a memorial to the donor's friend who had professional background in domestic arts.
- Our annual audit is scheduled for September 27. I am in the process of preparing the necessary files and documents. The audit is conducted virtually. All materials are shared electronically, and the auditor and I review her findings with a couple of phone calls.

BUILDINGS & GROUNDS:

- We are currently experiencing an issue with the building's lighting control system. We are still working on this with our electrician and the manufacturer of the system. As it currently stands we can turn all the lights on and off as needed, but need to override one zone by shutting them off at the breaker.
- We are in the process of installing a chair rail to protect the walls of our program room. The project is halfway completed.
- We have arranged to have a drywall contractor complete some repair work in a few spots. Unfortunately, some of these areas are in the highest part of the building and will require complicated scaffolding set-ups. We are hoping to complete the project when the library is closed. The work should be completed by the end of October.

- In the last few weeks I have made A LOT of progress in clearing out our off-site storage unit. The last task will be dismantling and removing the shelving that we had set up in the space.

PUBLICITY

- Nothing to report.

COLLECTIONS:

- Nothing to report.

HUMAN RESOURCES

- I have completed performance reviews for all staff. Although I don't necessarily love this process, it is always a reminder that we are so fortunate to have such outstanding employees.
- We will be sending a significant contingent of our staff to attend an all-day continuing education event on November 14. The event, held in Grand Rapids, is hosted by the Lakeland Library Cooperative. It is titled "Back To Basics" and will focus on some of the core skills of reference and reader's advisory.
- I will be attending the annual Michigan Library Association Conference in Kalamazoo. The conference runs from October 18-20. I am excited about the line-up of speakers and breakout sessions. They will be covering lots of very practical issues for our library.
- Erin Hill-Van Horn attended the Allegan County Youth Services meeting. The purpose of the meeting was to share and debrief summer programming. She came back with some good ideas for us to try at our library.
- On September 13, I attended a webinar on Generative AI and its potential uses in public libraries. It was *very* interesting. I already tested it out and had ChatGPT write us a strategic plan. Although it was nowhere what we need as a final product, it did actually help me with some wording and gave me some formatting ideas. Interesting.

TECHNOLOGY

- Last month we migrated to a new email service. The migration was pretty smooth, but we are discovering that some old emails may have been lost in the process. So far nothing too critical. We are now using Google Workspace which is a big improvement over our previous platform. In the past, Lakeland has provided email servers and storage to its members and the cost was include in our regular fees. They recently decided this was something they could no longer support and are requiring individual library's to handle this on their own. Our regular consultant, Nick Heimler, worked with Lakeland to complete the migration and to set-up our new platform. The biggest downside is the cost. After years of free email, Google will now cost us approximately \$720 per year.

MEETINGS & PARTNERSHIPS

- August 14: As the Vice President of the Lakeland Continuing Education Committee, I attended the planning meeting.
- August 17: The Allegan County Library Association met at the Hopkins District Library. A representative from Renew Hope Health Clinic spoke to us about needs in the county and possible ways libraries could provide services.

- August 17: Marlee Alexander, Jennell Lehman and I attended a workshop on Makerspaces at the Montague branch of the Muskegon Area District Library. Although our library does not have the ability to provide dedicated space for this type of service, it was good to see the type of equipment and programming that we might offer in some other way.
- August 23: Erin Hill-VanHorn and I participated in the Douglas Elementary School's Back to School Night. We passed out cute reading-themed buttons and promoted our fall programming.
- August 24: Lakeland Continuing Education Committee's monthly meeting. The discussion focused on a new "Lunch and Learn" series of mini-workshops on specific topics. The first session will be on seed libraries.
- August 29: Met with SCA staff and Karen Bos, the tribal librarian of the Gun Lake band of Pottawatomis Indians. We talked about how each of our libraries can contribute to their upcoming exhibit opening. The exhibit will include family reading "nooks" and we will be sharing books from our collection as well as lists of other resources.
- September 5: I visited the Gun Lake tribal headquarters to meet with their librarian, to see their collection and get her suggestions for possible additions to our collection. She was very gracious, generous with her time and shared some really valuable information and suggestions.
- September 12: Carol Dawe and I met to review the results of both the strategic planning survey and the focus groups. We started to play with how best to present this information and what format will be best for our final plan. We have a follow-up meeting scheduled for this coming Friday.
- September 14: Lakeland Library Board meeting and Advisory Committee meeting.

Statistical Summary : JULY 2023				
	Jun-23	Jul-23	Jul-22	
Circulation				
Print	6788	7990	7770	3%
Hoopla	598	649	639	2%
Overdrive	895	967	879	10%
Kanopy	55	82	73	12%
SUBTOTAL	8336	9688	9361	3%
Interlibrary Loan				
Loaned/Sent (Outgoing)	405	381	350	9%
Borrowed/Received (Incoming)	594	618	458	35%
Programming				
Number of Programs	28	42	20	110%
Attendance (Kids & Early Lit)	738	965	706	37%
Attendance (Adults)	185	163	62	163%
Technology				
Website Visits	3774	-	3603	NA
Wifi Usage	1800	-	2025	NA
Gate Count	5234	5980	5038	19%
New Patrons	34	56	56	0%

Statistical Summary : AUGUST 2023				
	Jul-23	Aug-23	Aug-22	
Circulation				
Print	7990	6639	6963	-5%
Hoopla	649	664	566	17%
Overdrive	967	977	909	7%
Kanopy	82	82	72	14%
SUBTOTAL	9688	8362	8510	-2%
Interlibrary Loan				
Loaned/Sent (Outgoing)	381	287	324	-11%
Borrowed/Received (Incoming)	618	473	484	-2%
Programming				
Number of Programs	42	23	9	156%
Attendance (Kids & Early Lit)	965	217	56	288%
Attendance (Adults)	163	111	100	11%
Technology				
Website Visits	x	x	2736	NA
Wifi Usage	x	2101	2021	4%
Gate Count	5980	5088	4578	11%
New Patrons	56	42	32	31%