

SAUGATUCK-DOUGLAS DISTRICT LIBRARY

BOARD MEETING

August 6, 2025

- I. Call the Meeting to Order
- II. Approval of the Agenda
- III. Approval of the Minutes
- IV. Public Comment
- V. Bills
- VI. Financial Reports
 - A. Balance Sheet
 - B. Profit & Loss
- VII. Librarian's Report
- VIII. Committee Reports - None
- IX. Old/Ongoing Business
- X. New Business
 - A. Appointment/Reappointment of Trustees
- XI. Guest: Friends of the Library representative
 - A. Next Meeting: September 17, 2025 at 7:00 pm
- XII. Adjournment

SAUGATUCK-DOUGLAS DISTRICT LIBRARY
BUDGET HEARING
JUNE 10, 2025
Unofficial Minutes

- I. Meeting called to order at 7:00pm by Chairman D. Blatt. The following were present: Library Director (ex officio) I. Boyer, D. Blatt, D. Terrien, S. Nelson, L. Blose, F. Aiello, J. Krakowski.
- II. The agenda was approved by unanimous consent.
- III. There was no public in attendance.
- IV. The budget for fiscal year 2025-2026
 - Discussion centered on elements within the Operating budget and Capital budget.
 - J. Krakowski made a motion to adopt the 2025-2026 budget and millage rate. It was seconded by L. Bose.
 - Ayes in favor of the budget were 6, nays 0.
- V. Meeting was adjourned at 7:14 pm

SAUGATUCK-DOUGLAS DISTRICT LIBRARY
BOARD MEETING
June 18, 2025
Unofficial Minutes

- I. Meeting Called to order at 7:03pm by Chairman David Blatt. The following were present: Library Director (ex officio) Ingrid Boyer, Jessica Gray representing the Friends of the Library, Trustees: David Blatt, Frank Aiello, Janice Krakowski, Demetrhea Terrien, and Sara Nelson.
 - II. The Agenda (See Appendix) was passed by unanimous consent.
 - III. The Minutes from the May 2025 meeting (See Appendix) were passed by unanimous consent. The Minutes from the Budget Hearing meeting on June 10, 2025 (See Appendix) were passed by unanimous consent.
 - IV. No public comment
 - V. Library bills were presented by Director Boyer (See Appendix). Janice Krakowski presented a motion to pay the bills, Demetrhea Terrien seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.
 - VI. Financial Report
 - A. Balance sheet was presented by Director Boyer (see Appendix).
 - B. Profit and Loss Statement was presented by Director Boyer (see Appendix).
 - VII. The Librarian's Report was presented by Director Boyer (see Appendix).
Publicity note: The Foam Party (Summer Kick-Off) was on the cover of the Commercial Record!
 - VIII. Committee Reports - None
 - IX. Old/Ongoing Business – No updates
 - X. New Business
 - A. Budget Amendments
Director Boyer presented the proposed amendments. David Blatt presented a motion to approve the budget amendments, Frank Aiello seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.
 - B. Nametags for Staff
Demetrhea Terrien suggested the staff wear nametags or have a sign with staff names and faces. This sign could be displayed at the front desk or on the bulletin board along with pronouns (optional) and perhaps a favorite book or genre.
- Before Director Boyer's Performance Review, Jessica Gray was invited to speak on behalf of the Friends. (See XI.)

C. Director Boyer's Performance Review

David Blatt presented a motion to move to an executive session at 7:29, Sara Nelson seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no. The meeting resumed at 7:54pm.

XI. Guest: Friends of the Library representative (Jessica Gray)

- The Friends just had their annual meeting – about 42 people attended. At the meeting, the Friends approved Janet Eder as the new treasurer. Christi Allen is membership. Besty York and Jessica Gray are members at large. (2 year terms)
- The Fall Fundraising Dinner will be takeout from Farmhouse in September.
- The Silent Auction will be in November.

XII. Next Meeting: August 6, 2025 at 7:00pm

XIII. Demetrhea Terrien made a motion to adjourn. Adjournment by unanimous consent at 7:56pm.

2:49 PM

08/03/25

Accrual Basis

Saugatuck-Douglas District Library

Expenses by Vendor Detail

June 18 through August 4, 2025

Type	Date	Memo	Account	Amount
All Surface Building Services LLC				
Check	06/24/2025	June cleaning, Invoice #3279	930 · Building Maintenance	-995.00
Check	08/04/2025	July cleaning, Invoice #3350	930 · Building Maintenance	-995.00
Total All Surface Building Services LLC				-1,990.00
Apothecary Gift Shop				
Check	07/11/2025	Michigan trivia game	959.110 · Print Books	-26.50
Total Apothecary Gift Shop				-26.50
BAM				
Check	07/31/2025	bowling gift certificate, tween prize	880 · Programs	-100.00
Total BAM				-100.00
Boyer, Ingrid				
Check	06/27/2025	Mileage and summer reading supplies	880 · Programs	-21.80
Check	06/27/2025	Mileage and summer reading supplies	961 · Travel/Conference	-307.30
Total Boyer, Ingrid				-329.10
Canva				
Check	07/06/2025	Annual subscription, design software	957 · Technology	-300.00
Total Canva				-300.00
Christian Science Monitor				
Check	07/14/2025	4 week subscription	959.120 · Periodicals	-15.00
Total Christian Science Monitor				-15.00
Comcast				
Check	06/24/2025	June internet	850 · Phone & Internet	-219.90
Check	06/27/2025	6/10/25-7/9/25, phone	850 · Phone & Internet	-141.93
Check	07/25/2025	July internet	850 · Phone & Internet	-219.90
Check	07/27/2025	7/10/25-8/9/25, phone	850 · Phone & Internet	-142.01
Total Comcast				-723.74
ConsumerReports				
Check	06/24/2025	annual renewal	959.120 · Periodicals	-39.00
Total ConsumerReports				-39.00
Consumers Energy				
Check	07/14/2025	Electric bill	920 · Utilities	-1,288.04
Total Consumers Energy				-1,288.04
Cooking Light				
Check	07/10/2025	1 year, expires September 2026	959.120 · Periodicals	-28.00
Total Cooking Light				-28.00
Demco, Inc.				
Check	07/10/2025	Invoice #7666921, book covers	728 · Collection Expenses	-435.32
Check	07/31/2025	Invoice #7672256, book covers	728 · Collection Expenses	-177.60
Total Demco, Inc.				-612.92

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Accrual Basis

Saugatuck-Douglas District Library
Expenses by Vendor Detail
June 18 through August 4, 2025

Type	Date	Memo	Account	Amount
Ebb and Phloem LLC				
Check	06/27/2025	May plant care	930 · Building Maintenance	-75.00
Check	08/04/2025	June plant care	930 · Building Maintenance	-75.00
Total Ebb and Phloem LLC				-150.00
Elite Fund, Inc.				
Check	07/08/2025	Annual erate support services, category 1...	801 · Professional Services	-125.00
Total Elite Fund, Inc.				-125.00
ELM USA, Inc.				
Check	06/27/2025	monthly disc cleaning	728 · Collection Expenses	-25.00
Check	07/29/2025	monthly disc cleaning	728 · Collection Expenses	-26.00
Total ELM USA, Inc.				-51.00
Field's Fabrics				
Check	07/19/2025	Sewing supplies	880 · Programs	-31.76
Check	07/21/2025	Sewing supplies	880 · Programs	-27.11
Check	07/24/2025	Sewing supplies	880 · Programs	-80.83
Check	07/25/2025	Sewing supplies	880 · Programs	-34.39
Total Field's Fabrics				-174.09
Gannett News				
Check	07/01/2025	4 week Holland Sentinel subscription	959.120 · Periodicals	-59.01
Check	07/29/2025	4 week Holland Sentinel subscription	959.120 · Periodicals	-59.01
Total Gannett News				-118.02
Google LLC				
Check	07/01/2025	Google Workspace	957 · Technology	-96.00
Check	08/01/2025	Google Workspace	957 · Technology	-96.00
Total Google LLC				-192.00
Heimler, Nick				
Check	06/30/2025	Invoice #1437, tech talk, update patron pcs	801 · Professional Services	-455.00
Check	07/08/2025	Firewall equipment and install, invoices ...	970 · Capital Expenditures	-2,249.99
Check	07/17/2025	Managed internal broadband services, qu...	801 · Professional Services	-285.00
Total Heimler, Nick				-2,989.99
Herrick District Library				
Check	06/24/2025	Lost books, invoice #2025-00026	956 · Lost materials	-18.98
Total Herrick District Library				-18.98
Hill-VanHorn, Erin				
Check	07/10/2025	air dry clay	730 · Youth Services Supplies	-32.97
Check	07/10/2025	Snacks and supplies for tween programs	880 · Programs	-40.08
Check	07/10/2025	Prizes for Nutkin Hide and Seek	880 · Programs	-20.04
Check	07/10/2025	Ukele case, library of things	959.110 · Print Books	-18.00
Check	07/31/2025	Reimbursement for miscellaneous suppli...	880 · Programs	-173.30
Total Hill-VanHorn, Erin				-284.39
Ingram Library Services				
Check	07/10/2025	June invoices	959.110 · Print Books	-2,090.22
Total Ingram Library Services				-2,090.22

Saugatuck-Douglas District Library
Expenses by Vendor Detail
June 18 through August 4, 2025

Type	Date	Memo	Account	Amount
Junior Library Guild				
Check	06/27/2025	Children's books, 3 category subscriptions	959.110 · Print Books	-669.50
Total Junior Library Guild				-669.50
Kanopy, Inc.				
Check	07/08/2025	Invoice #457657-PPU	959.320 · Digital Content Databases	-96.90
Total Kanopy, Inc.				-96.90
KLSWA				
Check	08/01/2025	June water	920 · Utilities	-414.97
Total KLSWA				-414.97
Lake Vista SuperValu				
Check	06/26/2025	Snacks, spoons and bowls for Stuffed An...	880 · Programs	-25.79
Check	07/01/2025	Ice cream for LEGO Lab	880 · Programs	-18.23
Total Lake Vista SuperValu				-44.02
Lakeland Library Cooperative				
Check	07/07/2025	Invoice # PT25-1657, Wowbrary subscri...	900 · Publicity & Printing	-375.00
Check	07/17/2025	Overdrive ebooks and eaudiobooks	959.310 · E-Books	-450.00
Check	07/17/2025	Overdrive eMagazines	959.320 · Digital Content Databases	-153.58
Total Lakeland Library Cooperative				-978.58
Lowe's				
Check	07/29/2025	card table and duct tape	727 · Office Supplies	-72.00
Total Lowe's				-72.00
Maintenance Management, Inc.				
Check	08/04/2025	June mowing	930 · Building Maintenance	-325.00
Total Maintenance Management, Inc.				-325.00
Meijer				
Check	07/26/2025	hand soap	729 · Custodial Supplies	-4.76
Total Meijer				-4.76
Michaels				
Check	06/21/2025	tie-dye supplies	730 · Youth Services Supplies	-22.37
Check	06/29/2025	Nutkin hide-and-seek prize	880 · Programs	-20.99
Check	07/31/2025	Nutkin hide-and-seek prizes	880 · Programs	-57.97
Total Michaels				-101.33
Michigan Gas Utilities				
Check	07/03/2025	acct. #0504864801-00002	920 · Utilities	-14.10
Check	07/31/2025	acct. #0504864801-00002	920 · Utilities	-12.82
Total Michigan Gas Utilities				-26.92
Michigan Municipal Risk Management Author				
Check	07/01/2025	Policy #M0001328, R0001328	965 · Insurance	-3,826.00
Check	07/01/2025	Policy #M0001328, R0001328	965 · Insurance	-300.00
Total Michigan Municipal Risk Management Author				-4,126.00

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Saugatuck-Douglas District Library
Expenses by Vendor Detail
June 18 through August 4, 2025

Type	Date	Memo	Account	Amount
Midwest Collaborative for Library Service				
Check	07/08/2025	MCLS Annual membership	962 · Dues	-125.00
Total Midwest Collaborative for Library Service				-125.00
Midwest Tape-HOOPLA				
Check	07/08/2025	Invoice #507396783	959.320 · Digital Content Databases	-1,572.50
Total Midwest Tape-HOOPLA				-1,572.50
Moeller, Sally				
Check	06/27/2025	June bookkeeping	801 · Professional Services	-135.00
Check	08/04/2025	July bookkeeping	801 · Professional Services	-180.00
Total Moeller, Sally				-315.00
New Dawn Linen Service				
Check	07/17/2025	June mat service	930 · Building Maintenance	-53.34
Total New Dawn Linen Service				-53.34
Nick Thomas Entertainment				
Check	07/01/2025	July 3, 2025 performance	880 · Programs	-500.00
Total Nick Thomas Entertainment				-500.00
Office Max/Depot				
Check	07/17/2025	paper	727 · Office Supplies	-79.88
Total Office Max/Depot				-79.88
OverDrive				
Check	07/10/2025	Book Discussion	959.320 · Digital Content Databases	-17.90
Check	07/10/2025	CPC eaudiobooks	959.320 · Digital Content Databases	-150.27
Check	07/10/2025	CPC ebooks	959.320 · Digital Content Databases	-187.67
Check	07/10/2025	Advantage ebooks	959.310 · E-Books	-244.96
Total OverDrive				-600.80
Priority Health				
Check	07/01/2025	July premium	701.300 · Health Insurance Compe...	-317.70
Check	08/01/2025	August premium	701.300 · Health Insurance Compe...	-317.70
Total Priority Health				-635.40
R. W. LaPine, Inc.				
Check	07/31/2025	Preventive maintenance and filters	930 · Building Maintenance	-1,346.39
Total R. W. LaPine, Inc.				-1,346.39
RICOH USA, INC (TX)				
Check	06/23/2025	copier lease	941 · Copy Machine	-152.89
Total RICOH USA, INC (TX)				-152.89
Roots Wild				
Check	07/10/2025	Landscaping maintenance, mugwort reme...	930 · Building Maintenance	-2,209.43
Total Roots Wild				-2,209.43
Saugatuck Center for the Arts				
Check	07/10/2025	Young Actors Workshop, summer 2025	880 · Programs	-600.00
Total Saugatuck Center for the Arts				-600.00

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Accrual Basis

Saugatuck-Douglas District Library

Expenses by Vendor Detail

June 18 through August 4, 2025

Type	Date	Memo	Account	Amount
Scholastic Literacy Partnerships				
Check	06/18/2025	gift books for summer reading	880 · Programs	-10.34
Total Scholastic Literacy Partnerships				-10.34
T Mobile				
Check	07/09/2025	hotspots - 2 months	959.320 · Digital Content Databases	-260.22
Total T Mobile				-260.22
Wall Street Journal				
Check	06/26/2025	4 week subscription	959.120 · Periodicals	-64.99
Check	07/24/2025	4 week subscription	959.120 · Periodicals	-64.99
Total Wall Street Journal				-129.98
When I Work, Inc.				
Check	07/01/2025	Scheduling and attendance	957 · Technology	-45.00
Check	08/01/2025	Scheduling and attendance	957 · Technology	-45.00
Total When I Work, Inc.				-90.00
TOTAL				-27,187.14

Balance Sheet

As of August 3, 2025

	<u>Aug 3, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · Checking Regular 2041	71,272.73
003 · Square Macatawa 9464	1,447.88
010 · PettyCash	150.00
012 · Huntington Construct Chkg 8303	9,582.99
017 · Michigan CLASS	
017.01 · Michigan CLASS - General Fu...	915,831.35
Total 017 · Michigan CLASS	<u>915,831.35</u>
018 · U.S. Bank SLGS	
018.01 · U.S. Bank Construction	64,434.49
018.02 · U.S. Bank Bond Payment	22,371.02
Total 018 · U.S. Bank SLGS	<u>86,805.51</u>
Total Checking/Savings	<u>1,085,090.46</u>
Other Current Assets	
022 · Accts Receivable	8,903.56
130 · Prepaid Expense	791.00
Total Other Current Assets	<u>9,694.56</u>
Total Current Assets	<u>1,094,785.02</u>
TOTAL ASSETS	<u>1,094,785.02</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
209 · Health Ins Payable	-0.98
210 · Payroll Liabilities	10,550.82
211 · Direct Deposit Liabilities	-47.93
220 · Accrued Payroll	9,590.24
224 · Deferred Revenue	2,262.00
Total Other Current Liabilities	<u>22,354.15</u>
Total Current Liabilities	<u>22,354.15</u>
Total Liabilities	<u>22,354.15</u>
Equity	
390 · Fund Balance	156,396.57
392 · Restricted F.B. for New Bldg	111,763.32
394 · Restricted F.B. for Debt Serv	211,686.42
396 · Committed Capital Fund	650,000.00
Net Income	-57,415.44
Total Equity	<u>1,072,430.87</u>
TOTAL LIABILITIES & EQUITY	<u>1,094,785.02</u>

Saugatuck-Douglas District Library
Profit & Loss Budget vs. Actual
July 2025 through June 2026

	<u>Jul '25 - Ju...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Income				
400 · Millage				
400.100 · COVODouglas	0.00	110,000.00	-110,000.00	0.0%
400.200 · City	0.00	106,000.00	-106,000.00	0.0%
400.300 · Twp	0.00	223,000.00	-223,000.00	0.0%
Total 400 · Millage	0.00	439,000.00	-439,000.00	0.0%
405 · Bond Levy				
405.100 · COVODouglas	0.00	61,500.00	-61,500.00	0.0%
405.200 · City	0.00	60,000.00	-60,000.00	0.0%
405.300 · Twp	0.00	123,000.00	-123,000.00	0.0%
Total 405 · Bond Levy	0.00	244,500.00	-244,500.00	0.0%
520 · USF	0.00	9,500.00	-9,500.00	0.0%
539 · State Aid	0.00	5,900.00	-5,900.00	0.0%
608 · Fines & Fees	1,042.18	8,000.00	-6,957.82	13.0%
655 · Penal Fines				
655.100 · Penal Fines Allegan County	2,346.46	22,000.00	-19,653.54	10.7%
655.200 · Herrick-LaketownFunds	0.00	11,000.00	-11,000.00	0.0%
Total 655 · Penal Fines	2,346.46	33,000.00	-30,653.54	7.1%
665 · Investment Earnings	0.00	27,000.00	-27,000.00	0.0%
671 · Other Revenue	0.00	5,000.00	-5,000.00	0.0%
674 · Contributions	0.00	3,000.00	-3,000.00	0.0%
675 · FOL	0.00	17,000.00	-17,000.00	0.0%
697 · Transfer from Capital Fund	0.00	57,000.00	-57,000.00	0.0%
698 · Transfer from Restricted Fund	0.00	73,000.00	-73,000.00	0.0%
699 · Transfer from Fund Balance	0.00	20,000.00	-20,000.00	0.0%
Total Income	3,574.07	941,900.00	-938,325.93	0.4%
Gross Profit	3,574.07	941,900.00	-938,325.93	0.4%
Expense				
701 · Payroll Expenses	39,386.01	308,880.00	-269,493.99	12.8%
727 · Office Supplies	151.88	2,900.00	-2,748.12	5.2%
728 · Collection Expenses	638.92	3,500.00	-2,861.08	18.3%
729 · Custodial Supplies	4.76	1,300.00	-1,295.24	0.4%
730 · Youth Services Supplies	32.97	3,820.00	-3,787.03	0.9%
731 · Postage	2.59	50.00	-47.41	5.2%
801 · Professional Services	590.00	17,500.00	-16,910.00	3.4%
803 · Coop Services (LLC)	0.00	16,800.00	-16,800.00	0.0%
850 · Phone & Internet	361.91	4,500.00	-4,138.09	8.0%
880 · Programs	1,683.71	13,650.00	-11,966.29	12.3%
900 · Publicity & Printing	375.00	6,400.00	-6,025.00	5.9%
920 · Utilities	3,624.65	30,000.00	-26,375.35	12.1%
930 · Building Maintenance	5,004.16	43,000.00	-37,995.84	11.6%
941 · Copy Machine	0.00	5,000.00	-5,000.00	0.0%
956 · Lost materials	0.00	300.00	-300.00	0.0%
957 · Technology	582.00	9,500.00	-8,918.00	6.1%

	<u>Jul '25 - Ju...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
959 · Materials				
959.100 · Print Materials				
959.110 · Print Books	2,134.72	26,000.00	-23,865.28	8.2%
959.120 · Periodicals	226.01	6,300.00	-6,073.99	3.6%
Total 959.100 · Print Materials	2,360.73	32,300.00	-29,939.27	7.3%
959.200 · Other				
959.210 · DVDs	0.00	3,000.00	-3,000.00	0.0%
Total 959.200 · Other	0.00	3,000.00	-3,000.00	0.0%
959.300 · Electronic				
959.310 · E-Books	694.96	6,000.00	-5,305.04	11.6%
959.320 · Digital Content Databases	2,439.04	34,450.00	-32,010.96	7.1%
Total 959.300 · Electronic	3,134.00	40,450.00	-37,316.00	7.7%
Total 959 · Materials	5,494.73	75,750.00	-70,255.27	7.3%
961 · Travel/Conference	0.00	3,150.00	-3,150.00	0.0%
962 · Dues	125.00	1,500.00	-1,375.00	8.3%
964 · Tax Charge Backs	0.00	500.00	-500.00	0.0%
965 · Insurance	4,126.00	8,900.00	-4,774.00	46.4%
970 · Capital Expenditures	2,249.99	67,500.00	-65,250.01	3.3%
971 · New Library Building	0.00	73,000.00	-73,000.00	0.0%
991 · Debt Service - Principal	0.00	130,000.00	-130,000.00	0.0%
992 · Debt Service - Interest	0.00	115,618.00	-115,618.00	0.0%
Total Expense	64,434.28	943,018.00	-878,583.72	6.8%
Net Income	<u><u>-60,860.21</u></u>	<u><u>-1,118.00</u></u>	<u><u>-59,742.21</u></u>	<u><u>5,443.7%</u></u>

LIBRARIAN'S REPORT

Submitted by Ingrid Steen Boyer

August 6, 2025

PROGRAMS

- Our children's programs have basically wrapped up for the summer. We have one remaining event – a puppet show on Sunday, August 18. It has been a busy summer and things have gone pretty smoothly. I will have a complete statistical report at next month's meeting.
- We run fewer adult programs in the summer, although most of our regular groups (book discussions, Mah Jongg, Bridge) continue to meet. We have a few events in August – a poetry open mic, two fabric dyeing classes and a puzzle race.
- Unfortunately, our attempt at doing "Twenty-Something" programming fell flat. We knew this was a likely outcome, but wanted to try anyway. Other than the first event, we only had one or two attend.
- Planning for fall is well underway with the newsletter scheduled to come out right around Labor Day.

FINANCE & CONTRIBUTIONS:

- Nothing to report

BUILDINGS & GROUNDS:

- Lighting Repair Update: The replacement "guts" for all of the malfunctioning wall lighting fixtures is scheduled for September. Parts are not currently in stock.
- The HVAC issues we experienced in the winter have recurred. A leak was identified and the short term fix was to add Freon to bring up the pressure. Our tech has been working with Daikin, the manufacture, to seal or replace the problem part. They have determined it definitely needs to be replaced, but is fortunately under warranty. The work can't be done until the part is in stock. That is supposedly August 11. Until then, we are hoping for cool weather.

MARKETING

- The Commercial Record has run a couple of articles about Library events. Notably a front cover photo of our Foam Party Kick-off event!
- On a trial basis, the Friends of the Library will be helping us distribute our newsletter to some new locations. The plan is to print 50 additional copies as a first test.

COLLECTIONS:

- Jennell Lehman is making steady progress on her inventory/weeding project. By the time we meet on Wednesday, she will have inventoried everything but the local history collections shelved in the fireplace room. We are well ahead of our March 2026 deadline. In addition to getting a collection count, she has weeded our entire Adult Fiction collection
- We met our goal of have the new "Early Chapter Series" section up and ready by our Summer Reading Kick-off. It seems to have been really well-used over the past two months and we have already identified additional series to add, some based on patron requests. We are also adding duplicate copies for some of our most popular series.
- We continue to weed the picture book collection. The project went on the back burner during the height of summer programs, but we have started up again this past week.
- We submitted a signed contract to CMU's Clarke Historical Library for the digitization of the Commercial Record. We will be shipping them the microfilm reels and they will begin work on October 1.

HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

- Nothing to report.

TECHNOLOGY

- Nothing to report.

MEETINGS & PARTNERSHIPS

- Summer is basically a meeting hiatus for most librarians. Stuff picks up again in mid-August.
- I am excited about the number of partnerships which went into our summer programs. We are planning to run a half or full-page “Thank You” advertisement in the Commercial Record with names and logos. The list includes: the Art Club, Chamber Music Festival, the Fire Department, Dairy Dayz, Saugatuck Dune Rides, Saugatuck Mini-golf, Blue Star Café, Wild Dog and, of course, the Friends of the Library.

STATISTICS

Statistical Summary : JUNE 2025				
	May-25	Jun-25	Jun-24	
Circulation				
Print	5119	6097	5898	3%
Hoopla	695	663	704	-6%
Overdrive	1301	1239	1178	5%
Kanopy	220	98	104	-6%
SUBTOTAL	7335	8097	7884	3%
Interlibrary Loan				
Loaned/Sent (Outgoing)	344	457	446	2%
Borrowed/Received (Incoming)	346	471	493	-4%
Programming				
Number of Programs	33	35	36	-3%
Attendance (Kids & Early Lit)	357	961	849	13%
Attendance (Adults)	242	298	242	23%
Technology				
Website Visits	4068	4660	3839	21%
Wifi Usage	1730	1762	1721	2%
Gate Count	4195	5306	5132	3%