

SAUGATUCK-DOUGLAS DISTRICT LIBRARY

BOARD MEETING

March 18, 2026

- I. Call the Meeting to Order
- II. Approval of the Agenda
- III. Approval of the Minutes
- IV. Public Comment
- V. Bills
- VI. Financial Reports
 - A. Balance Sheet
 - B. Profit & Loss
- VII. Librarian's Report
- VIII. Committee Reports : None
- IX. Old/Ongoing Business
- X. New Business
- XI. Guest: Friends of the Library representative
- XII. Next Meeting: April 15, 2026 at 7:00 pm
- XIII. Adjournment

SAUGATUCK-DOUGLAS DISTRICT LIBRARY
BOARD MEETING
February 18, 2026
Unofficial Minutes

- I. Meeting Called to order at 7:00pm by Sara Nelson. The following were present:
Library Director (ex officio) Ingrid Boyer, Char Stewart representing the Friends of the Library, Trustees: David Blatt, Susan Blose, Demetrhea Terrien, Frank Aiello, and Sara Nelson.
- II. Demetrhea Terrien presented a motion to approve the agenda (see Appendix), David Blatt seconded the motion. The motion was passed by unanimous consent.
- III. Frank Aiello presented a motion to approve the Minutes from the January meeting (see Appendix), David Blatt seconded the motion. The motion was passed by unanimous consent.
- IV. No public comment
- V. Library bills were presented by Director Boyer (See Appendix). David Blatt presented a motion to pay the bills, Demetrhea Terrien seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.
- VI. Financial Report
 - A. Balance sheet was presented by Director Boyer (see Appendix).
 - B. Profit and Loss Statement was presented by Director Boyer (see Appendix).
- VII. The Librarian's Report was presented by Director Boyer (see Appendix).

Susan Blose asked about the felt tiles in the program room. Director Boyer explained they were for sound absorption and to prevent damage to the wall (chair scuffs, etc.).

David Blatt asked if the postcard issue had been resolved. Director Boyer said yes, Holland Litho got them to the post offices and did not charge us for the printing cost.

Char Stewart asked about the new website and if the Friends would be getting a new page. Director Boyer said yes and will check in with the Friends when the time comes. She then showed the current design for the homepage that Weblinx provided.
- VIII. Committee Reports
 - A. Finance Committee:
 - Sara Nelson (president), David Blatt (treasurer) and Ingrid Boyer (director) met on February 13 to begin planning the 2026-2027 budget and the millage renewal that will be on the August 4 ballot. After reviewing projected revenue and expenses, the committee tentatively settled on a

renewal rate of .31 mills. This is a slight increase to our current rate. For the average homeowner in our district, the increase is about \$15.00 per year. Before finalizing ballot language, Director Boyer will create a more detailed budget proposal with justifications for each line item.

Susan Blose asked why we have 2 millages. Director Boyer explained that there actually used to be 3 at one time, when they were buying the Annex next door to the old building. We haven't touched the in perpetuity millage. This one will be a 10-year renewal.

Char Stewart asked when ballot language is due. Director Boyer said early May.

Susan Blose asked if trustees can advocate for the millage. Director Boyer said trustees can give facts and answer questions, but they can NOT encourage people to vote yes.

Demetrhea Terrien asked for clarification on the headlee amendment and its effect on the millage. Director Boyer said the county comes out with the number and we don't know what it is until May. She then pulled up a spreadsheet to explain how this (and the multiple millages) works.

IX. Old/Ongoing Business

X. New Business

A. Operating Agreement (Memorandum of Understanding) Between SDDL and Friends of SDDL (First Reading)

XI. Guest: Friends of the Library representative (Char Stewart)

- The Friends are continuing to work on the bookstore collection and keeping cards and postcards stocked.
- The Friends are down 2 people on the board and are working on filling those positions. Gini Cooper will be stepping down in June.

XII. Next Meeting: March 18, 2026 at 7:00pm

XIII. David Blatt presented a motion to adjourn, Susan Blose seconded the motion. Adjournment by unanimous consent at 8:04pm.

Saugatuck-Douglas District Library
Expenses by Vendor Detail
 February 15 through March 16, 2026

| Type | Date | Memo | Account | Amount |
|--|------------|--|-------------------------------|-----------|
| Amazon.com | | | | |
| Check | 03/11/2026 | February invoices | 729 · Custodial Supplies | -66.70 |
| Check | 03/11/2026 | February invoices | 728 · Collection Expenses | -144.08 |
| Check | 03/11/2026 | February invoices | 959.210 · DVDs | -144.26 |
| Check | 03/11/2026 | February invoices | 880 · Programs | -167.22 |
| Check | 03/11/2026 | February invoices | 730 · Youth Services Supplies | -202.60 |
| Check | 03/11/2026 | February invoices | 727 · Office Supplies | -101.04 |
| Check | 03/11/2026 | February invoices | 959.100 · Print Materials | -147.46 |
| Total Amazon.com | | | | -973.36 |
| AR Service LLC | | | | |
| Check | 03/11/2026 | February snow removal, invoice #1275 | 930 · Building Maintenance | -560.00 |
| Total AR Service LLC | | | | -560.00 |
| Bendzinski & Co Municipal Finance Advisor | | | | |
| Check | 03/03/2026 | Invoice #5289, EMMA filing | 801 · Professional Services | -1,000.00 |
| Total Bendzinski & Co Municipal Finance Advisor | | | | -1,000.00 |
| Chris Swinson | | | | |
| Check | 02/17/2026 | Mushroom program on 2/21/26 | 880 · Programs | -150.00 |
| Total Chris Swinson | | | | -150.00 |
| Comcast | | | | |
| Check | 02/22/2026 | February internet | 850 · Phone & Internet | -219.90 |
| Check | 02/27/2026 | Phone, 2/10/26-3/9/26 | 850 · Phone & Internet | -148.97 |
| Total Comcast | | | | -368.87 |
| Consumers Energy | | | | |
| Check | 03/13/2026 | Electric bill | 920 · Utilities | -3,692.34 |
| Total Consumers Energy | | | | -3,692.34 |
| Ebb and Phloem LLC | | | | |
| Check | 02/17/2026 | December plant care | 930 · Building Maintenance | -75.00 |
| Check | 03/03/2026 | February plant care | 930 · Building Maintenance | -75.00 |
| Total Ebb and Phloem LLC | | | | -150.00 |
| Eden Brothers | | | | |
| Check | 02/18/2026 | seed donation, shipping | 959.100 · Print Materials | -4.13 |
| Total Eden Brothers | | | | -4.13 |
| ELM USA, Inc. | | | | |
| Check | 02/19/2026 | monthly disc cleaning | 728 · Collection Expenses | -25.00 |
| Total ELM USA, Inc. | | | | -25.00 |
| EPS | | | | |
| Check | 03/03/2026 | Video surveillance, quarterly service | 930 · Building Maintenance | -156.00 |
| Check | 03/03/2026 | Fire system, quarterly monitoring and ma... | 930 · Building Maintenance | -354.15 |
| Check | 03/04/2026 | Card access cloud hosted services, quarte... | 930 · Building Maintenance | -171.60 |
| Total EPS | | | | -681.75 |

Saugatuck-Douglas District Library
Expenses by Vendor Detail
February 15 through March 16, 2026

| Type | Date | Memo | Account | Amount |
|--|------------|---------------------------------------|-------------------------------------|-----------|
| Etsy | | | | |
| Check | 02/18/2026 | 3D paper art bookmark | 880 · Programs | -2.39 |
| Check | 02/25/2026 | 3D paper art trophies for puzzle race | 880 · Programs | -2.99 |
| Total Etsy | | | | -5.38 |
| Food Network Magazine | | | | |
| Check | 03/02/2026 | Subscription expires April 2027 | 959.120 · Periodicals | -49.97 |
| Total Food Network Magazine | | | | -49.97 |
| Google LLC | | | | |
| Check | 03/03/2026 | Google Workspace | 957 · Technology | -112.00 |
| Total Google LLC | | | | -112.00 |
| Ingram Library Services | | | | |
| Check | 03/03/2026 | February invoices | 959.110 · Print Books | -3,026.81 |
| Total Ingram Library Services | | | | -3,026.81 |
| Kanopy, Inc. | | | | |
| Check | 03/03/2026 | Invoice #493310 | 959.320 · Digital Content Databases | -120.70 |
| Total Kanopy, Inc. | | | | -120.70 |
| Library Design Associates, Inc. | | | | |
| Check | 03/03/2026 | Locking storage cabinet | 975 · Furnishings | -4,145.00 |
| Total Library Design Associates, Inc. | | | | -4,145.00 |
| Macatawa Bank | | | | |
| Check | 02/22/2026 | annual safety deposit box rental | 727 · Office Supplies | -70.00 |
| Total Macatawa Bank | | | | -70.00 |
| Meijer | | | | |
| Check | 03/02/2026 | tissues | 729 · Custodial Supplies | -5.30 |
| Total Meijer | | | | -5.30 |
| Michigan Gas Utilities | | | | |
| Check | 03/03/2026 | acct. #0504864801-00002 | 920 · Utilities | -23.37 |
| Total Michigan Gas Utilities | | | | -23.37 |
| Midwest Tape-HOOPLA | | | | |
| Check | 03/03/2026 | Invoice #508511601 | 959.320 · Digital Content Databases | -1,783.21 |
| Total Midwest Tape-HOOPLA | | | | -1,783.21 |
| Mike Lutley | | | | |
| Check | 02/18/2026 | Library concert on 2/22/26 | 880 · Programs | -200.00 |
| Total Mike Lutley | | | | -200.00 |
| Moeller, Sally | | | | |
| Check | 03/03/2026 | Jan and February bookkeeping | 801 · Professional Services | -180.00 |
| Total Moeller, Sally | | | | -180.00 |

Saugatuck-Douglas District Library
Expenses by Vendor Detail
February 15 through March 16, 2026

| Type | Date | Memo | Account | Amount |
|-------------------------------|------------|--|-------------------------------------|------------|
| New Dawn Linen Service | | | | |
| Check | 03/03/2026 | February mat service | 930 · Building Maintenance | -55.34 |
| Total New Dawn Linen Service | | | | -55.34 |
| Office Max/Depot | | | | |
| Check | 03/12/2026 | paper | 727 · Office Supplies | -44.99 |
| Total Office Max/Depot | | | | -44.99 |
| OverDrive | | | | |
| Check | 03/03/2026 | Book Discussion | 959.320 · Digital Content Databases | -31.36 |
| Check | 03/03/2026 | CPC eaudiobooks | 959.320 · Digital Content Databases | -312.30 |
| Check | 03/03/2026 | CPC ebooks | 959.320 · Digital Content Databases | -177.57 |
| Check | 03/03/2026 | Advantage ebook | 959.310 · E-Books | -283.97 |
| Check | 03/03/2026 | Great Courses | 959.320 · Digital Content Databases | -2.99 |
| Total OverDrive | | | | -808.19 |
| R. W. LaPine, Inc. | | | | |
| Check | 03/11/2026 | Preventive maintenance | 930 · Building Maintenance | -1,184.89 |
| Total R. W. LaPine, Inc. | | | | -1,184.89 |
| RICOH USA, INC (IL) | | | | |
| Check | 03/03/2026 | Invoice #5072851323 | 941 · Copy Machine | -354.71 |
| Total RICOH USA, INC (IL) | | | | -354.71 |
| RICOH USA, INC (TX) | | | | |
| Check | 02/23/2026 | copier lease | 941 · Copy Machine | -152.89 |
| Total RICOH USA, INC (TX) | | | | -152.89 |
| Robert Hartman | | | | |
| Check | 02/18/2026 | Library concert on 2/22/26 | 880 · Programs | -200.00 |
| Total Robert Hartman | | | | -200.00 |
| Robin Connell | | | | |
| Check | 02/18/2026 | Library concert on 2/22/26 | 880 · Programs | -300.00 |
| Total Robin Connell | | | | -300.00 |
| Roots Wild | | | | |
| Check | 02/17/2026 | 40% down payment for backyard landsca... | 972 · Construction | -14,358.67 |
| Total Roots Wild | | | | -14,358.67 |
| Summit Fire Protection | | | | |
| Check | 02/17/2026 | Fire extinguisher inspections and mainten... | 930 · Building Maintenance | -522.40 |
| Total Summit Fire Protection | | | | -522.40 |
| T Mobile | | | | |
| Check | 02/20/2026 | hotspots | 959.320 · Digital Content Databases | -121.20 |
| Total T Mobile | | | | -121.20 |
| The Atlantic | | | | |
| Check | 03/03/2026 | expires 3/2027 | 959.120 · Periodicals | -114.99 |
| Total The Atlantic | | | | -114.99 |

Saugatuck-Douglas District Library
Expenses by Vendor Detail
February 15 through March 16, 2026

| Type | Date | Memo | Account | Amount |
|--------------------------|------------|--|----------------------------|-------------------|
| Weblinx, Inc. | | | | |
| Check | 03/03/2026 | Invoice # 35771, website design services,... | 970 · Capital Expenditures | -2,700.00 |
| Total Weblinx, Inc. | | | | -2,700.00 |
| When I Work, Inc. | | | | |
| Check | 03/02/2026 | Scheduling and attendance | 957 · Technology | -45.00 |
| Total When I Work, Inc. | | | | -45.00 |
| TOTAL | | | | -38,290.46 |

Saugatuck-Douglas District Library
Balance Sheet
 As of March 16, 2026

| | Mar 16, 26 |
|---|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 001 · Checking Regular 2041 | 523,899.80 |
| 003 · Square Macatawa 9464 | 1,383.97 |
| 010 · PettyCash | 150.00 |
| 012 · Huntington Construct Chkg 8303 | 1,829.18 |
| 017 · Michigan CLASS | |
| 017.01 · Michigan CLASS - General Fu... | 602,848.90 |
| Total 017 · Michigan CLASS | 602,848.90 |
| 018 · U.S. Bank SLGS | |
| 018.01 · U.S. Bank Construction | 29,618.97 |
| 018.02 · U.S. Bank Bond Payment | 22,435.59 |
| Total 018 · U.S. Bank SLGS | 52,054.56 |
| Total Checking/Savings | 1,182,166.41 |
| Total Current Assets | 1,182,166.41 |
| TOTAL ASSETS | 1,182,166.41 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 210 · Payroll Liabilities | 6,143.71 |
| 211 · Direct Deposit Liabilities | -47.77 |
| 223 · Due to F.O.L. | 548.95 |
| Total Other Current Liabilities | 6,644.89 |
| Total Current Liabilities | 6,644.89 |
| Total Liabilities | 6,644.89 |
| Equity | |
| 390 · Fund Balance | 208,330.39 |
| 392 · Restricted F.B. for New Bldg | 56,240.45 |
| 394 · Restricted F.B. for Debt Serv | 204,337.43 |
| 396 · Committed Capital Fund | 650,000.00 |
| Net Income | 56,613.25 |
| Total Equity | 1,175,521.52 |
| TOTAL LIABILITIES & EQUITY | 1,182,166.41 |

Saugatuck-Douglas District Library
Profit & Loss Budget vs. Actual
 July 2025 through June 2026

| | <u>Jul '25 - Ju...</u> | <u>Budget</u> | <u>\$ Over Bud...</u> | <u>% of Budget</u> |
|--|------------------------|---------------|-----------------------|--------------------|
| Income | | | | |
| 400 · Millage | | | | |
| 400.100 · COVODouglas | 103,767.58 | 110,000.00 | -6,232.42 | 94.3% |
| 400.200 · City | 102,635.75 | 106,000.00 | -3,364.25 | 96.8% |
| 400.300 · Twp | 215,981.33 | 223,000.00 | -7,018.67 | 96.9% |
| Total 400 · Millage | 422,384.66 | 439,000.00 | -16,615.34 | 96.2% |
| 405 · Bond Levy | | | | |
| 405.100 · COVODouglas | 57,669.89 | 61,500.00 | -3,830.11 | 93.8% |
| 405.200 · City | 56,914.50 | 60,000.00 | -3,085.50 | 94.9% |
| 405.300 · Twp | 120,033.21 | 123,000.00 | -2,966.79 | 97.6% |
| Total 405 · Bond Levy | 234,617.60 | 244,500.00 | -9,882.40 | 96.0% |
| 520 · USF | 5,781.66 | 9,500.00 | -3,718.34 | 60.9% |
| 539 · State Aid | 0.00 | 5,900.00 | -5,900.00 | 0.0% |
| 608 · Fines & Fees | 6,436.99 | 8,000.00 | -1,563.01 | 80.5% |
| 655 · Penal Fines | | | | |
| 655.100 · Penal Fines Allegan County | 14,981.31 | 22,000.00 | -7,018.69 | 68.1% |
| 655.200 · Herrick-LaketownFunds | 5,777.33 | 11,000.00 | -5,222.67 | 52.5% |
| Total 655 · Penal Fines | 20,758.64 | 33,000.00 | -12,241.36 | 62.9% |
| 664 · Interest | 458.84 | 0.00 | 458.84 | 100.0% |
| 665 · Investment Earnings | 20,161.86 | 27,000.00 | -6,838.14 | 74.7% |
| 671 · Other Revenue | 4,508.66 | 5,000.00 | -491.34 | 90.2% |
| 674.100 · General Donations | 6,143.16 | 3,000.00 | 3,143.16 | 204.8% |
| 675 · FOL | 15,318.16 | 17,000.00 | -1,681.84 | 90.1% |
| 697 · Transfer from Capital Fund | 0.00 | 57,000.00 | -57,000.00 | 0.0% |
| 698 · Transfer from Restricted Fund | 0.00 | 73,000.00 | -73,000.00 | 0.0% |
| 699 · Transfer from Fund Balance | 0.00 | 20,000.00 | -20,000.00 | 0.0% |
| Total Income | 736,570.23 | 941,900.00 | -205,329.77 | 78.2% |
| Gross Profit | 736,570.23 | 941,900.00 | -205,329.77 | 78.2% |
| Expense | | | | |
| 701 · Payroll Expenses | 205,428.04 | 308,880.00 | -103,451.96 | 66.5% |
| 727 · Office Supplies | 1,616.55 | 2,900.00 | -1,283.45 | 55.7% |
| 728 · Collection Expenses | 2,494.72 | 3,500.00 | -1,005.28 | 71.3% |
| 729 · Custodial Supplies | 982.38 | 1,300.00 | -317.62 | 75.6% |
| 730 · Youth Services Supplies | 1,359.41 | 3,820.00 | -2,460.59 | 35.6% |
| 731 · Postage | 16.84 | 50.00 | -33.16 | 33.7% |
| 801 · Professional Services | 16,404.50 | 17,500.00 | -1,095.50 | 93.7% |
| 803 · Coop Services (LLC) | 11,740.45 | 16,800.00 | -5,059.55 | 69.9% |
| 850 · Phone & Internet | 2,918.35 | 4,500.00 | -1,581.65 | 64.9% |
| 880 · Programs | 6,359.01 | 13,650.00 | -7,290.99 | 46.6% |
| 900 · Publicity & Printing | 5,022.51 | 6,400.00 | -1,377.49 | 78.5% |
| 920 · Utilities | 19,979.08 | 30,000.00 | -10,020.92 | 66.6% |
| 930 · Building Maintenance | 28,611.55 | 43,000.00 | -14,388.45 | 66.5% |
| 941 · Copy Machine | 2,754.20 | 5,000.00 | -2,245.80 | 55.1% |
| 956 · Lost materials | 146.72 | 300.00 | -153.28 | 48.9% |
| 957 · Technology | 5,873.67 | 9,500.00 | -3,626.33 | 61.8% |

| | <u>Jul '25 - Ju...</u> | <u>Budget</u> | <u>\$ Over Bud...</u> | <u>% of Budget</u> |
|--|------------------------|------------------|-----------------------|--------------------|
| 959 · Materials | | | | |
| 959.100 · Print Materials | | | | |
| 959.110 · Print Books | 14,939.53 | 26,000.00 | -11,060.47 | 57.5% |
| 959.120 · Periodicals | 4,020.20 | 6,300.00 | -2,279.80 | 63.8% |
| Total 959.100 · Print Materials | 19,375.87 | 32,300.00 | -12,924.13 | 60.0% |
| 959.200 · Other | | | | |
| 959.210 · DVDs | 2,173.71 | 3,000.00 | -826.29 | 72.5% |
| 959.220 · Audio Books | 41.32 | 0.00 | 41.32 | 100.0% |
| Total 959.200 · Other | 2,215.03 | 3,000.00 | -784.97 | 73.8% |
| 959.300 · Electronic | | | | |
| 959.310 · E-Books | 4,545.28 | 6,000.00 | -1,454.72 | 75.8% |
| 959.320 · Digital Content Databases | 20,209.29 | 34,450.00 | -14,240.71 | 58.7% |
| Total 959.300 · Electronic | 24,754.57 | 40,450.00 | -15,695.43 | 61.2% |
| Total 959 · Materials | 46,345.47 | 75,750.00 | -29,404.53 | 61.2% |
| 961 · Travel/Conference | 1,083.67 | 3,150.00 | -2,066.33 | 34.4% |
| 962 · Dues | 1,366.00 | 1,500.00 | -134.00 | 91.1% |
| 964 · Tax Charge Backs | -80.48 | 500.00 | -580.48 | -16.1% |
| 965 · Insurance | 8,828.00 | 8,900.00 | -72.00 | 99.2% |
| 970 · Capital Expenditures | 20,454.97 | 67,500.00 | -47,045.03 | 30.3% |
| 971 · New Library Building | 49,032.83 | 73,000.00 | -23,967.17 | 67.2% |
| 991 · Debt Service - Principal | 130,000.00 | 130,000.00 | 0.00 | 100.0% |
| 992 · Debt Service - Interest | 115,618.76 | 115,618.00 | 0.76 | 100.0% |
| Total Expense | 684,357.20 | 943,018.00 | -258,660.80 | 72.6% |
| Net Income | 52,213.03 | -1,118.00 | 53,331.03 | -4,670.2% |

LIBRARIAN'S REPORT

Submitted by Ingrid Steen Boyer

March 18, 2026

PROGRAMS

- We are nearly done with our summer planning for kids programs! Major decisions for outside presenters have been made and Marlee and Erin are well on their way to finalizing the annual reading log. The theme for the summer is "Unearth a Story" aka DINOSAURS!
- Erin has been meeting with members of the Douglas Elementary Parent Teacher Organization to host a few programs as part of their Screen Free Week in early May.

FINANCE & CONTRIBUTIONS:

- Nothing to report.

BUILDINGS & GROUNDS:

- We will be meeting with Roots Wild to review their proposal for a revamped plan for the plantings on the southeast corner of the building. This is the area that has been plagued by mugwort and has generally failed to thrive. We will have more to report next month.

MARKETING

- We have determined that the Summer issue of the newsletter will cover May-August. Last year it was just June, July & August. Marlee has the layout pretty much roughed out and is filling in details.

COLLECTIONS:

- Nothing to report.

HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

- Staff meeting was held on February 17.

TECHNOLOGY

- Lakeland is in the processes of evaluating a number of Integrated Library Systems with the idea of switching to a new vendor in 2027. Marlee and I both attended a demo of the leading candidate on Monday, March 16. Change is always hard, but this looks like a really great product. It is more intuitive and there is better integration with third party services. It is not a done deal, but a new and better ILS seems likely to be a positive change for the cooperative. The Cooperative may also decide to switch the patron catalog and app to this same company. That is a little trickier because patrons will have to learn new technology, which is never fun. Again, they seem to be far superior products, but it has only been a few years with our current catalog and app.
- Website design continues as scheduled. Weblinx has prepared a few mockups of internal pages for our review. We made a few suggested changes. Marlee, Jennell and I have set aside an upcoming Sunday morning for a website planning workshop to address overall navigation and content. We are going to build the site from the ground up rather than try to retool what we currently have. To continue with the building metaphors, we are taking it down to the studs.

MEETINGS & PARTNERSHIPS

- February 26: Lakeland Continuing Education Committee meeting. We are working on training program for notaries who work in Lakeland libraries. It would basically be a group rate negotiated and the training would be done by the Michigan Notary Association.

- March 10: I met with David Jarvis, Community Pride board member, to work on plans for the Author Spotlight event we will be hosting as part of Pride Week 2026. Wade Rouse will be speaking and doing a book signing, followed by a reception at the History Center
- March 12: Lakeland Board and Advisory Committee meetings. The cooperative board discussed and approved a proposal to outsource delivery services. The change will go into effect in May. This decision was prompted by the announced retirement of the current delivery coordinator. It seems to be the most financially sustainable option. The goal is to make the switch with the least disruption to current procedure for members. We shall see what happens.

| Statistical Summary : FEBRUARY 2026 | | | | |
|--|-------------|-------------|-------------|-----------|
| | Jan-26 | Feb-26 | Feb-25 | |
| Circulation | | | | |
| Print | 5023 | 4959 | 4793 | 3% |
| Hoopla | 824 | 715 | 705 | 1% |
| Overdrive | 1727 | 1530 | 1321 | 16% |
| Kanopy | 112 | 88 | 95 | -7% |
| SUBTOTAL | 7686 | 7292 | 6914 | 5% |
| | | | | |
| Interlibrary Loan | | | | |
| Loaned/Sent (Outgoing) | 465 | 404 | 410 | -1% |
| Borrowed/Received (Incoming) | 348 | 466 | 412 | 13% |
| | | | | |
| Programming | | | | |
| Number of Programs | 37 | 50 | 49 | 2% |
| Attendance (Kids & Early Lit) | 220 | 406 | 351 | 16% |
| Attendance (Adults) | 270 | 302 | 386 | -22% |
| | | | | |
| Technology | | | | |
| Website Visits | 5506 | 4956 | 4196 | 18% |
| Wifi Usage | 1066 | 1055 | 1496 | -29% |
| | | | | |
| Gate Count | 3267 | 3487 | 3255 | 7% |
| | | | | |
| New Patrons | 27 | 18 | 17 | 6% |