

SAUGATUCK-DOUGLAS DISTRICT LIBRARY
BOARD MEETING
October 15, 2025
Official Minutes

- I. Meeting Called to order at 7:00pm by Chairman David Blatt. The following were present: Library Director (ex officio) Ingrid Boyer, Betsy York representing the Friends of the Library, Trustees: David Blatt, Demetrhea Terrien, Frank Aiello, Susan Blose, Sara Nelson, and Janice Krakowski.
- II. The Agenda (See Appendix) was passed by unanimous consent.
- III. The Minutes from the September meeting (See Appendix) were passed by unanimous consent.
- IV. No public comment
- V. Library bills were presented by Director Boyer (See Appendix). Janice Krakowski presented a motion to pay the bills, Susan Blose seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.
- VI. Financial Report
 - A. Balance sheet was presented by Director Boyer (see Appendix).
 - B. Profit and Loss Statement was presented by Director Boyer (see Appendix).
- VII. The Librarian's Report was presented by Director Boyer (see Appendix).

Notes: The LED lights were fixed, but broke again. The electrician has replaced some of the drivers and they work now.

The oldest library book vendor, Baker and Taylor, just went out of business. We are not affected by it because we switched vendors about twenty years ago, but there is a bit of a shakeup in the market and shipping may be delayed.

Susan Blose asked about the de-Dewification cataloging project – Director Boyer explained that we are weeding the non-fiction section before moving forward.
- VIII. Committee Reports
 - A. Personnel Committee – minutes attached
- IX. Old/Ongoing Business - none
- X. New Business
 - A. Election of Officers – Slate
 - President – Sara Nelson
 - Vice President – Frank Aiello
 - Treasurer – David Blatt
 - Secretary – Demetrhea Terrien

Demetrhea Terrien presented a motion to approve the slate, Janice Krakowski seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.

B. Proposed Meeting Schedule 2026

Sara Nelson asked about bad winter weather and the possibility of proactively scheduling online meetings. Director Boyer said that due to the Public Meetings Act, we can't hold virtual meetings.

David Blatt presented a motion to approve the meeting schedule for 2026, Janice Krakowski seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.

C. Proposed list of pre-approved vendors

(Roots Wild and AR Service LLC are the only new vendors.) Susan Blose presented a motion to approve bill pay for vendors, Janice Krakowski seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.

XI. Guest: Friends of the Library representative (Betsy York)

- FOL Fall Fundraising Dinner – about 112 people purchased tickets, which raised over \$2,800. There are still donations being collected, so the Friends will have a more accurate total next month.
- The Friends are currently gathering auction items for the Silent Auction (November 6-20).
- The Friends are looking into using Square for the Fall Fundraising Dinner next year.

XII. Next Meeting: December 3, 2025 at 7:00pm

XIII. David Blatt made a motion to adjourn. Adjournment by unanimous consent at 7:45pm.