

SAUGATUCK-DOUGLAS DISTRICT LIBRARY
BOARD MEETING
February 18, 2026
Official Minutes

- I. Meeting Called to order at 7:00pm by Sara Nelson. The following were present:
Library Director (ex officio) Ingrid Boyer, Char Stewart representing the Friends of the Library, Trustees: David Blatt, Susan Blose, Demetrhea Terrien, Frank Aiello, and Sara Nelson.
- II. Demetrhea Terrien presented a motion to approve the agenda (see Appendix), David Blatt seconded the motion. The motion was passed by unanimous consent.
- III. Frank Aiello presented a motion to approve the Minutes from the January meeting (see Appendix), David Blatt seconded the motion. The motion was passed by unanimous consent.
- IV. No public comment
- V. Library bills were presented by Director Boyer (See Appendix). David Blatt presented a motion to pay the bills, Demetrhea Terrien seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.
- VI. Financial Report
 - A. Balance sheet was presented by Director Boyer (see Appendix).
 - B. Profit and Loss Statement was presented by Director Boyer (see Appendix).
- VII. The Librarian's Report was presented by Director Boyer (see Appendix).

Susan Blose asked about the felt tiles in the program room. Director Boyer explained they were for sound absorption and to prevent damage to the wall (chair scuffs, etc.).

David Blatt asked if the postcard issue had been resolved. Director Boyer said yes, Holland Litho got them to the post offices and did not charge us for the printing cost.

Char Stewart asked about the new website and if the Friends would be getting a new page. Director Boyer said yes and will check in with the Friends when the time comes. She then showed the current design for the homepage that Weblinx provided.
- VIII. Committee Reports
 - A. Finance Committee:
 - Sara Nelson (president), David Blatt (treasurer) and Ingrid Boyer (director) met on February 13 to begin planning the 2026-2027 budget and the millage renewal that will be on the August 4 ballot. After reviewing projected revenue and expenses, the committee tentatively settled on a

renewal rate of .31 mills. This is a slight increase to our current rate. For the average homeowner in our district, the increase is about \$15.00 per year. Before finalizing ballot language, Director Boyer will create a more detailed budget proposal with justifications for each line item.

Susan Blose asked why we have 2 millages. Director Boyer explained that there actually used to be 3 at one time, when they were buying the Annex next door to the old building. We haven't touched the in perpetuity millage. This one will be a 10-year renewal.

Char Stewart asked when ballot language is due. Director Boyer said early May.

Susan Blose asked if trustees can advocate for the millage. Director Boyer said trustees can give facts and answer questions, but they can NOT encourage people to vote yes.

Demetrhea Terrien asked for clarification on the headlee amendment and its effect on the millage. Director Boyer said the county comes out with the number and we don't know what it is until May. She then pulled up a spreadsheet to explain how this (and the multiple millages) works.

IX. Old/Ongoing Business

X. New Business

A. Operating Agreement (Memorandum of Understanding) Between SDDL and Friends of SDDL (First Reading)

XI. Guest: Friends of the Library representative (Char Stewart)

- The Friends are continuing to work on the bookstore collection and keeping cards and postcards stocked.
- The Friends are down 2 people on the board and are working on filling those positions. Gini Cooper will be stepping down in June.

XII. Next Meeting: March 18, 2026 at 7:00pm

XIII. David Blatt presented a motion to adjourn, Susan Blose seconded the motion. Adjournment by unanimous consent at 8:04pm.