

SAUGATUCK-DOUGLAS DISTRICT LIBRARY  
BOARD MEETING  
March 18, 2026  
Official Minutes

- I. Meeting Called to order at 7:02pm by Sara Nelson. The following were present:  
Library Director (ex officio) Ingrid Boyer, Christi Allen representing the Friends of the Library, Trustees: David Blatt, Susan Blose, Demetrhea Terrien, Sara Nelson, and Janice Krakowski.
- II. David Blatt presented a motion to approve the agenda (see Appendix), Susan Blose seconded the motion. The motion was passed by unanimous consent.
- III. David Blatt presented a motion to approve the Minutes from the February meeting (see Appendix), Susan Blose seconded the motion. The motion was passed by unanimous consent.
- IV. No public comment
- V. Library bills were presented by Director Boyer (See Appendix). Demetrhea Terrien presented a motion to pay the bills, Susan Blose seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.
- VI. Financial Report
  - A. Balance sheet was presented by Director Boyer (see Appendix).
  - B. Profit and Loss Statement was presented by Director Boyer (see Appendix).
- VII. The Librarian's Report was presented by Director Boyer (see Appendix).

The retirement system MERS is changing their record keeper (company who holds money) so the last two payrolls show no payment to employees. This change should make things easier for our bookkeeper.

Sara Nelson asked about long term statistics. Director Boyer noted that they did look at that when creating the strategic plan, but will plan to put that together for the next meeting.

Susan Blose asked about the gate count. Director Boyer explained it is a digital counter at the front door. It isn't perfect, but it is a nice baseline.

Susan Blose asked about outsourcing Lakeland delivery. Director Boyer explained that Lakeland had their own delivery service (drivers, sorters, trucks) but the delivery coordinator is retiring, so they are switching to a delivery service.
- VIII. Committee Reports – None
- IX. Old/Ongoing Business – None
- X. New Business

Director Boyer reminded everyone that approval of ballot language will happen at the next meeting.

The ODC is starting to plan for the backyard project. Roots Wild came and met with Director Boyer today about the southeast corner. They will be changing plantings and adding flagstone around the sculpture. They are going to keep killing mugwort throughout the summer, so the new plantings and flagstone won't be added until the fall.

XI. Guest: Friends of the Library representative (Christi Allen)

- Christi Allen and Janet Eder looked at membership data, specifically what amount to people like to donate. Based on that information, they've changed the membership tiers to \$25, \$50, \$100, and \$350. Each amount has its own book-related title.
- Janice Krakowski asked about leaving something in will for the Library. Christi will look into it and see who/where to direct folks who have the same wish.
- Susan Blose asked how much the Friends are giving to the backyard project. Director Boyer said there is no set number right now. The Library will pay for it with the help of individual donors and the Friends. The Friends have been fundraising with this project in mind.

XII. Next Meeting: April 15, 2026 at 7:00pm

XIII. David Blatt presented a motion to adjourn, Demetrhea Terrien seconded the motion. Adjournment by unanimous consent at 7:31pm.