

SAUGATUCK-DOUGLAS DISTRICT LIBRARY

BOARD MEETING

January 17, 2024

UNOFFICIAL MINUTES

- I. Meeting called to order at 7:01 PM by David Blatt. The following members were present: Library Director (ex officio) Ingrid Boyer, Carol Dawe Lakeland Library Cooperative Director, Charlotte Stewart representing the Friends of the Library, Trustees: David Blatt, Janice Krakowski, Demetrhea Terrien, Sara Nelson, Larry Blose, and Frank Aiello. Attendees went around the room for a brief introduction.
- II. The Agenda (see Appendix) was passed by unanimous consent.
- III. The Minutes from the December 2023 (see Appendix) meeting were passed by unanimous consent.
- IV. No Public Comment.
- V. Library bills were presented by Director Boyer (see Appendix).
 - Questions were asked by David Blatt regarding Ricoh invoices, postage, and dues. All questions were satisfactorily answered by Director Boyer.
 - Larry Blose presented a motion to pay the bills, Janice Krakowski seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.
- VI. Financial Report (Balance Sheet and Profit & Loss Statement) was presented by Director Boyer (see Appendix).
 - Question was asked by Demetrhea Terrien about balance of mortgage and satisfactorily answered by director Boyer.
- VII. The Librarian's Report was presented by Director Boyer (see Appendix).
- VIII. Committee Reports
 - A. Finance (David Blatt & Larry Blose)
 - Financial Consultant RFP
 - Andy Campbell will work with us on debt.
 - Still looking for 2nd person to work with us on fund balances and budget
 - SLGS finalized with U.S. Bank
- IX. Old Business was presented by Director Boyer
 - A. Strategic Plan Presentation
 - The Strategic Plan was discussed (see Appendix). David Blatt moved to approve the Strategic Plan as presented, Demetrhea Terrien seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.
- X. New Business was presented by Director Boyer
 - A. Approved vendors: Demetrhea Terrien presented a motion to approve vendors, Larry Blose seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.
- XI. Guest: Friends of the Library representative

Charlotte Stewart representing the Friends of the Library made the following comments:

- Friends of Library Board does not meet in January & February.
- The final tally for the 2023 FOL auction was \$4073.
- The current balance is \$85,409.11.
- Bookstore is continuing to collect donations of books monthly.
- Friends of Library Board funded \$3000 in library programming including concert series, birdwatching, Shakespeare performance, and reimbursement for reindeer event.
- \$400 in giftcards was given to 8 Library staff members for Christmas.
- Final dates for Nov 2024 auction have been set.
- Happy New Year postcard will be sent out to all friends of library.

XII. Next Meeting: February 21, 2024 at 7:00 pm

XIII. Adjournment by unanimous consent at 8:25 PM.