

SAUGATUCK-DOUGLAS DISTRICT LIBRARY
BOARD MEETING
June 19, 2024
Unofficial Minutes

- I. Meeting Called to order at 7:01pm by Chairman David Blatt. The following were present: Library Director (ex officio) Ingrid Boyer, Christi Allen representing the Friends of the Library, Trustees: David Blatt, Demetrhea Terrien, Frank Aiello, Sara Nelson, Larry Blose, and Janice Krakowski.
- II. The Agenda (See Appendix) was passed by unanimous consent.
- III. The Minutes from the May 2024 meeting (See Appendix) had one typo under New Business: "The new full time person will managed behind the scenes, while the other full time employee will be facing the public."
"Managed" should be changed to "manage".
- IV. No public comment
- V. Budget Hearing for Fiscal Year 2024-2025
 - A. Resolution to Adopt Budget and Set Millage Rate – Demetrhea Terrien presented a motion to accept the Resolution to Adopt Budget and Set Millage Rate for the next fiscal year, Janice Krakowski seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.
 - B. Resolution to Establish Capital Fund – Larry Blose asked about investments and a plan for the future. Director Boyer explained that nothing happens without board approval- there has to be a formal resolution before we invest it, spend it, etc. Demetrhea Terrien noted that it aligns nicely with the Strategic Plan. David Blatt presented a motion to establish the Capital Fund, Janice Krakowski seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.
- VI. Library bills were presented by Director Boyer (See Appendix). Larry Blose presented a motion to pay the bills, Frank Aiello seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.
- VII. Financial Report
 - A. Balance sheet was presented by Director Boyer (see Appendix).
 - B. Profit and Loss Statement was presented by Director Boyer (see Appendix).
- VIII. The Librarian's Report was presented by Director Boyer (See Appendix).
- IX. Committees
 - A. Finance Committee – Unofficial Minutes 6/5/24 (See Appendix).

X. Old Business

- A. Director's Performance Review – Sara Nelson presented a motion to go into closed session for the purpose to review and discuss the performance evaluation for the Library Director, Frank Aiello seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no. The entire Board moved into closed session at 7:16pm. Discussion also included potential compensation actions. Closed session ended at 7:54pm. David Blatt presented a motion to raise director's salary to \$80,000 as of July 1st, Janice Krakowski seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.

XI. New Business

- A. Budget Amendments – Larry Blose presented a motion to approve the budget amendments, Janice Krakowski seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.

XII. Guest: Friends of the Library representative – Christi Allen

- Thank you to the folks who came to the Annual FOL meeting and ice cream social- it was a large group!
- Susan Blose is working on getting tote bags with the FOL logo printed on them. Those should be ready around at the beginning of July.
- The Friends are currently working on the Fall Fundraising Dinner.

XIII. Next Meeting: August 7, 2024 at 7:00pm

XIV. Adjournment by unanimous consent at 8:17pm.