

SAUGATUCK-DOUGLAS DISTRICT LIBRARY  
BOARD MEETING  
September 17, 2025  
Unofficial Minutes

- I. Meeting Called to order at 7:01pm by Chairman David Blatt. The following were present: Library Director (ex officio) Ingrid Boyer, Christi Allen representing the Friends of the Library, Trustees: David Blatt, Janice Krakowski, Demetrhea Terrien, Sara Nelson, and Larry Blose.
- II. The Agenda (See Appendix) was passed by unanimous consent.
- III. The Minutes from the August meeting (See Appendix) were passed by unanimous consent.
- IV. No public comment
- V. Library bills were presented by Director Boyer (See Appendix). Larry Blose presented a motion to pay the bills, Janice Krakowski seconded the motion. The motion was passed with 6 members voting yes and 0 members voting no.
- VI. Financial Report
  - A. Balance sheet was presented by Director Boyer (see Appendix).
  - B. Profit and Loss Statement was presented by Director Boyer (see Appendix).
- VII. The Librarian's Report was presented by Director Boyer (see Appendix).  
Director Boyer noted that the Allegan County Library Association's training event went well. (All staff attended.)

Demetrhea Terrien shared that Randy Walker is excited about what the Library is offering and shared the Library newsletter at a recent city council meeting.

Janice Krakowski asked about the unfinished sentence under Meetings & Partnerships in the report. Director Boyer explained that there isn't a lot to say at the moment. The Lakeland Library Cooperative board gave details on the state budget, but both are a mess right now. On the federal side, despite the whole organization being shut down by executive order, the legislative branch is still appropriating funds. Federal money goes to things like MeLcat. Everything is up in the air – there will be another report next month.

- VIII. Committee Reports
  - A. Patio Committee (ad hoc) – (See Appendix)  
We've met with Roots Wild (they currently do our plantings out front), we have a meeting with GMS tomorrow, (Thursday, September 18, 2025) and we are meeting with the Outdoor Discovery Center next Thursday. (September 25, 2025)

Janice Krakowski expressed concern about Mugwort (invasive species).

Director Boyer and Frank Aiello explained that getting rid of Mugwort is a difficult process and will take a few years before it is gone.

B. Personnel Committee – (See Appendix)

Director Boyer and Sara Nelson asked the board if short term disability insurance and paid parental leave is something the Personnel Committee should pursue. Demetrhea Terrien said yes to exploring the options. David Blatt asked about group insurance. Director Boyer said it was an idea at one point, but fell flat. Short term disability is a pretty affordable benefit to offer. Everyone agreed that the committee should continue working on this.

IX. Old/Ongoing Business

A. Appointment/Reappointment of Trustees

- Saugatuck Township – David Blatt reappointed, new term expires September 2029
- City of the Village of Douglas – Demetrhea Terrien reappointed, new term expires September 2029
- City of Saugatuck – Larry Blose retiring, interviews scheduled for September 24

X. New Business

A. Election of Officers at October meeting

Director Boyer explained that on the day of the meeting, the slate will be on the agenda, but trustees can self-nominate during the meeting. There are 4 officers: (1 year term) president, vice president, treasurer, and secretary.

XI. Guest: Friends of the Library representative (Christi Allen)

- We had the annual Fall Fundraising Dinner on Tuesday, September 16. (Takeout from Farmhouse) We sold 109 tickets and received some donations, so we don't have a total yet, but we're pretty sure we hit the target of \$3,000.
- We just approved the cost of paperback books for Big Read.
- We raised \$1,503 from the big blowout book sale in August.
- Work has begun (getting donations from local businesses) on the Silent Auction (November 6-20).
- Sara Nelson asked if tickets for the Fall Dinner could be purchased online. Christi Allen said that is a possibility for next year.

XII. Next Meeting: October 15, 2025 at 7:00pm

Note: Director Boyer acknowledged Larry Blose for all the work he has done for the Library over the years. *Thank you Larry!*

XIII. David Blatt made a motion to adjourn. Adjournment by unanimous consent at 7:50pm.