

SAUGATUCK-DOUGLAS DISTRICT LIBRARY
BOARD MEETING
April 15, 2026
Unofficial Minutes

- I. Meeting Called to order at 7:00pm by Sara Nelson. The following were present:
Library Director (ex officio) Ingrid Boyer, Kirstin Carr representing the Friends of the Library, Trustees: Susan Blose, Demetrhea Terrien, Janice Krakowski, Frank Aiello, and Sara Nelson.
- II. Susan Blose presented a motion to approve the agenda (see Appendix), Demetrhea Terrien seconded the motion. The motion was passed by unanimous consent.
- III. Demetrhea Terrien presented a motion to approve the Minutes from the March meeting (see Appendix), Susan Blose seconded the motion. The motion was passed by unanimous consent.
- IV. No public comment
- V. Library bills were presented by Director Boyer (See Appendix). Janice Krakowski presented a motion to pay the bills, Frank Aiello seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.
- VI. Financial Report
 - A. Balance sheet was presented by Director Boyer (see Appendix).
 - B. Profit and Loss Statement was presented by Director Boyer (see Appendix).
Janice Krakowski commented that Director Boyer does an amazing job at staying under budget.
- VII. The Librarian's Report was presented by Director Boyer (see Appendix).

Director Boyer presented the Statistical Summary and asked the Board what they would like to see for statistics going forward. There was discussion and consensus that they would like to see this again. Sara Nelson said it's very helpful to get the big picture, especially seeing numbers compared to the previous year. Director Boyer will present quarterly or annually for programming statistics.
- VIII. Committee Reports – None
- IX. Old/Ongoing Business
 - A. Saugatuck-Douglas District Library and Friends of the Library Operating Agreement
The Friends have approved the Agreement. Director Boyer presented the changes made since the last board meeting (see Appendix). Susan Blose presented a motion to approve the Saugatuck-Douglas District Library and Friends of the Library Operating Agreement, Janice Krakowski seconded. The motion was passed with 5 members voting yes and 0 members voting no.

B. Millage Renewal and Ballot Language

Director Boyer gave a presentation on how millage rates are calculated, the current SDDL millages, the Headlee Amendment, the proposal from the Finance Committee, and ballot language. She then went over the 2026-2027 Budget Proposal & Millage Rate Analysis spreadsheet.

Susan Blose asked if Director Boyer has concerns about this millage. Director Boyer said she is not because the last time (during the pandemic) the millage passed with 75% yes vote, people are riled up about supporting institutions on a local level, and in the last five years we've reached more people and have had a lot of positive feedback from community members.

Sara Nelson noted that the Finance Committee gave a bit of a cushion, so if it doesn't pass in August, we can lower it a little bit for the next election.

Kirstin Carr asked about others on ballot. The Interurban may be (have not heard back) and Allegan County Senior Services will be on the ballot.

Demetrhea Terrien presented a motion that the Resolution Submitting Millage Proposal be adopted, Janice Krakowski seconded. Susan Blose asked about educating tax citizens. Director Boyer noted there will be FAQs on website, in the Commercial Record, and will ask the Friends to advocate. The motion was passed with 5 members voting yes and 0 members voting no.

X. New Business

A. July 3rd Closure

Susan Blose presented a motion that the Library be closed on Friday, July 3rd in observance of the 250th Independence Day, Demetrhea Terrien seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.

XI. Guest: Friends of the Library representative (Kirstin Carr)

- The Friends have restarted meetings (they take a break during the winter).
- June 14 is the annual meeting and ice cream social at 2:00pm.
- Next week in National Library Week (April 19-25). The Friends will be setting up the white board asking patrons to write what they love about the Library on post-it notes.
- Stephanie Oczepek has just become a new board member.

XII. Next Meeting: May 20, 2026 at 7:00pm

XIII. Susan Blose presented a motion to adjourn, Frank Aiello seconded the motion. Adjournment by unanimous consent at 8:06pm.