

SAUGATUCK-DOUGLAS DISTRICT LIBRARY
BOARD MEETING
August 5, 2026
Unofficial Minutes

- I. Meeting Called to order at 7:01pm by Sara Nelson. The following were present:
Library Director (ex officio) Ingrid Boyer, Christi Allen representing the Friends of the Library, Trustees: Sara Nelson, Susan Blose, David Blatt, Frank Aiello, and Janice Krakowski.
- II. David Blatt presented a motion to approve the agenda, Frank Aiello seconded the motion. The motion was passed by unanimous consent.
- III. Susan Blose presented a motion to approve the Minutes from the June meeting (see Appendix), David Blatt seconded the motion. The motion was passed by unanimous consent.
- IV. No public comment
- V. Library bills were presented by Director Boyer (See Appendix). David Blatt presented a motion to pay the bills, Susan Blose seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.
- VI. Financial Report
 - A. Balance sheet was presented by Director Boyer (see Appendix).
 - B. Profit and Loss Statement was presented by Director Boyer (see Appendix).
- VII. The Librarian's Report was presented by Director Boyer (see Appendix).

Director Boyer noted that Commercial Record digitization project is making progress – we should be seeing an invoice sometime late summer.
Marlee is doing 360 check-ins with staff members this week. The review and check-in schedule has shifted to avoid summer planning – reviews will be done in October/November and check-ins will happen in March.
Director Boyer will include a Strategic Plan update in next month's packet.
- VIII. Committee Reports – None
- IX. Old Business
 - A. Director's Performance Review
Postponed until the next meeting.
- X. New Business
 - A. Election Results
The millage passed!
 - B. Resolution to authorize transfer of \$86,000 from the Committed Capital Fund to pay the costs for the backyard improvement project.
Sara Nelson asked for a refresher on the backyard project at the next meeting – will there be a ribbon cutting or breaking ground ceremony? Susan Blose

noted that we will need to make it clear that the millage that just passed is not being used for this project – clarify where the money came from.

Susan Blose presented a motion to approve the resolution to authorize transfer of \$86,000 from the Committed Capital Fund to pay the costs for the backyard improvement project, David Blatt seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.

C. Budget Amendments related to backyard improvement project (see Appendix A)

David Blatt presented a motion to adopt the budget amendments related to the backyard improvement project, Sara Nelson seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.

XI. Guest: Friends of the Library representative (Christi Allen)

- The Friends elected new officers: Kirstin Carr is president, Christi Allen is vice president and in charge of membership, Jess Gray is secretary, and Janet Eder is treasurer. Carol Carra is in charge of the bookstore. Char Stewart is a member and new members are Cathy Barnard, Kathy Nania, and Stephanie Oczepek.
- The Fall Fundraising Dinner will be at Wild Dog on Tuesday, September 15. Ticket sales will open on August 24 at the Library.
- The Silent Auction will run from November 5-19. The Friends are starting to collect donations for the auction.
- The Friends will be selling ice cream at Backyard Bash on August 13.

XII. Next Meeting: September 16, 2026 at 7:00pm

XIII. Sara Nelson presented a motion to adjourn, David Blatt seconded the motion. Adjournment by unanimous consent at 7:32pm.