

SAUGATUCK-DOUGLAS DISTRICT LIBRARY  
BOARD MEETING  
April 15, 2026  
Unofficial Minutes

- I. Meeting Called to order at 7:00pm by Sara Nelson. The following were present:  
Library Director (ex officio) Ingrid Boyer, Kirstin Carr representing the Friends of the Library, Trustees: Susan Blose, Demetrhea Terrien, Janice Krakowski, Frank Aiello, and Sara Nelson.
- II. Susan Blose presented a motion to approve the agenda (see Appendix), Demetrhea Terrien seconded the motion. The motion was passed by unanimous consent.
- III. Demetrhea Terrien presented a motion to approve the Minutes from the March meeting (see Appendix), Susan Blose seconded the motion. The motion was passed by unanimous consent.
- IV. No public comment
- V. Library bills were presented by Director Boyer (See Appendix). Janice Krakowski presented a motion to pay the bills, Frank Aiello seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.
- VI. Financial Report
  - A. Balance sheet was presented by Director Boyer (see Appendix).
  - B. Profit and Loss Statement was presented by Director Boyer (see Appendix). Janice Krakowski commented that Director Boyer does an amazing job at staying under budget.
- VII. The Librarian's Report was presented by Director Boyer (see Appendix).

Director Boyer presented the Statistical Summary and asked the Board what they would like to see for statistics going forward. There was discussion and consensus that they would like to see this again. Sara Nelson said it's very helpful to get the big picture, especially seeing numbers compared to the previous year. Director Boyer will present quarterly or annually for programming statistics.
- VIII. Committee Reports – None
- IX. Old/Ongoing Business
  - A. Saugatuck-Douglas District Library and Friends of the Library Operating Agreement  
The Friends have approved the Agreement. Director Boyer presented the changes made since the last board meeting (see Appendix). Susan Blose presented a motion to approve the Saugatuck-Douglas District Library and Friends of the Library Operating Agreement, Janice Krakowski seconded. The motion was passed with 5 members voting yes and 0 members voting no.

## B. Millage Renewal and Ballot Language

Director Boyer gave a presentation on how millage rates are calculated, the current SDDL millages, the Headlee Amendment, the proposal from the Finance Committee, and ballot language. She then went over the 2026-2027 Budget Proposal & Millage Rate Analysis spreadsheet.

Susan Blose asked if Director Boyer has concerns about this millage. Director Boyer said she is not because the last time (during the pandemic) the millage passed with 75% yes vote, people are riled up about supporting institutions on a local level, and in the last five years we've reached more people and have had a lot of positive feedback from community members.

Sara Nelson noted that the Finance Committee gave a bit of a cushion, so if it doesn't pass in August, we can lower it a little bit for the next election.

Kirstin Carr asked about others on ballot. The Interurban may be (have not heard back) and Allegan County Senior Services will be on the ballot.

Demetrhea Terrien presented a motion that the Resolution Submitting Millage Proposal be adopted, Janice Krakowski seconded. Susan Blose asked about educating tax citizens. Director Boyer noted there will be FAQs on website, in the Commercial Record, and will ask the Friends to advocate. The motion was passed with 5 members voting yes and 0 members voting no.

## X. New Business

### A. July 3<sup>rd</sup> Closure

Susan Blose presented a motion that the Library be closed on Friday, July 3<sup>rd</sup> in observance of the 250<sup>th</sup> Independence Day, Demetrhea Terrien seconded the motion. The motion was passed with 5 members voting yes and 0 members voting no.

## XI. Guest: Friends of the Library representative (Kirstin Carr)

- The Friends have restarted meetings (they take a break during the winter).
- June 14 is the annual meeting and ice cream social at 2:00pm.
- Next week in National Library Week (April 19-25). The Friends will be setting up the white board asking patrons to write what they love about the Library on post-it notes.
- Stephanie Oczepek has just become a new board member.

## XII. Next Meeting: May 20, 2026 at 7:00pm

XIII. Susan Blose presented a motion to adjourn, Frank Aiello seconded the motion. Adjournment by unanimous consent at 8:06pm.

**LIBRARY BOARD  
SAUGATUCK-DOUGLAS DISTRICT LIBRARY**

**RESOLUTION SUBMITTING MILLAGE PROPOSAL**

At a meeting of the Library Board of the Saugatuck-Douglas District Library, County of Allegan, State of Michigan, held at the Saugatuck-Douglas District Library on April 15, 2026 at 7:00 p.m., prevailing Eastern Time.

PRESENT: S. Blase, S. Nelson, F. Aiello, J. Krakowski, D. Terrien  
ABSENT: D. Bluff

The following preamble and resolution were offered by D. Terrien and supported by J. Krakowski.

WHEREAS, the Saugatuck-Douglas District Library (the "District Library") is a District Library subject to the provisions of the District Library Establishment Act, 1989 PA 24, ("DLEA"); and

WHEREAS, the Library Board has determined that it is in the best interests and welfare of the Library and its residents that revenue be authorized for library purposes and to request from voters a millage of .30 mill subject to applicable Headlee rollbacks, of which .2352 mill is a renewal of a previously authorized millage that expired in 2025 and .0648 mill is a new additional millage for ten (10) years, beginning with the 2026 levy; and

WHEREAS, the Library Board determines that it is in the best interests of the District Library that such millage election be held at an election to be held in the district on August 4, 2026.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Library Board approves and certifies that the proposition shown on attached Exhibit A shall be submitted to a vote of the qualified electors of the Saugatuck-Douglas District Library, County of Allegan, State of Michigan at an election to be held on Tuesday, August 4, 2026.

2. The Secretary of the Board of Trustees of the District Library ("Secretary") is directed to file a certified copy of this Resolution with the Clerks for the Cities of Saugatuck and Douglas ("City Clerks"), Saugatuck Township Clerk ("Township Clerk"), and the Allegan County Clerk ("County Clerk"), on or before May 12, 2026 at 4:00 p.m.

3. The Secretary is directed to request the City Clerks, Township Clerk, or County Clerk (whoever is authorized by law) to publish notice of the close of registration in the manner required by law. *The District Library Establishment Act requires that the notice of close of registration contain the ballot language of the proposal attached as Exhibit A to this Resolution.*



## EXHIBIT A

### Library Millage Proposal

Shall the Saugatuck-Douglas District Library, County of Allegan, be authorized to levy a millage annually in an amount not to exceed .30 mill (\$.30 per each \$1,000 of taxable value), of which .2352 mill is a renewal of the previously authorized millage rate that expired in 2025 and .0648 mill is new additional millage, against all taxable property within the Saugatuck-Douglas District Library district for a period of ten (10) years, 2026 through 2035, inclusive, for the purpose of providing funds for all district library purposes authorized by law? The estimate of the revenue the Saugatuck-Douglas District Library will collect in the first year of levy (2026) if the millage is approved and levied by the Library is approximately \$332,000.

Yes

No

84691:00001:5429526-1